

PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS
Governing Board of APEX Academy and Matrix for Success Academy
REGULAR MEETING MINUTES
5:00 PM, Wednesday June 20, 2018

I. Call to Order

Meeting was called to order at 5:12PM.

II. Roll Call

	Present	Absent
● Ms. Gail Shaw-Hawkins	<u> X </u>	<u> </u>
● Ms. Jody Molodow	<u> X </u>	<u> </u>
● Ms. June Getz	<u> X </u>	<u> </u>
● Ms. Marla Mattenson	<u> </u>	<u> X </u>
● Ms. Allison Hendrick	<u> X </u>	<u> </u>

III. Approval of Minutes

A. May 22, 2018

Meeting minutes approval postponed to future meeting. Not available.

IV. Directors' Updates

- A. APEX, Matrix Facility/staffing, and DPNG learning platform
- B. Enrollment, attendance
- C. Academic achievement update
- D. LCAP Update for APEX and LCAP initial Plan for Matrix

Directors Lopez and Paz provided a follow up on final LCAPs for both APEX Academy and Matrix for Success Academy, emphasizing the continuance of goals in order to realized greater gains particularly within NWEA testing. An academic achievement update was given focusing on expected gains n A-G eligibility rates as well as cohort graduation rates from 2016-17, which are expected to be officially released during the summer. Director Lopez also shared that the DPNG learning platform is on schedule to be completed in beta form by the July PD for Matrix teachers.

V. Business for Review and Discussion

- A. Certificated/Classified Staff Update
- B. Governing Board member recruitment and training

Director Lopez provided an overview of the instructional vacancies within APEX Academy, as well as Matrix, explaining that particular difficulty remains within science, math and special education. Director Paz updated the board on three potential governing board members, while board member Molodow provided an additional person to potentially join the governing board.

VI. Business for Action

- A. Review and approval of May 2018 financial statements, Enrollment/ADA, check/voucher register and balance sheet for APEX Academy. Income statement for Matrix for Success Academy

Ayanthy Peiris from ExEd, provided the financial dashboard and reviewed the statements for April 2018. Director Lopez indicated that net loss has been reduced from \$160K to \$72K or roughly 1.4% of total budget thus far. Moved by Molodow, Second by Getz; the following vote took place:

Item A was Approved by the following vote: AYES- Shaw-Hawkins, Hendrick, Getz, Molodow. NAYES – 0, Abstain – 0. Absent – Mattenson

- B. Recommendation to approve 2018-19 APEX School Budget. While this budget assumes some employees are under APEX, with the approval of the Matrix for Success Academy budget, it is likely that some costs may be transferred to Matrix as development grant funds are applied.

Ayanthy Peiris and Gordon Engstrom from ExEd, provided the overview of the 2018-19 budget for APEX. Director Lopez indicated that this budget shows a net income of \$487K and does not include a potential gain through the potential approval of facilities incentives grant program. Moved by Getz, Second by Molodow; the following vote took place:

Item B was Approved by the following vote: AYES- Shaw-Hawkins, Hendrick, Getz, Molodow. NAYES – 0, Abstain – 0. Absent – Mattenson

- C. Recommendation to review and adopt the Local Control Accountability Plan (LCAP) and annual update for APEX. Per requirements under the Local Control Funding Formula (LCFF), the LCAP must be updated annually to reflect changes identified during the school year.

Director Lopez and Paz reviewed final APEX LCAP update for 2017-18 and the 2018-19 plan, goals and actions were reviewed. Moved by Getz, Second by Molodow; the following vote took place:

Item C was **Approved** by the following vote: AYES- Shaw-Hawkins, Hendrick, Getz, Molodow. NAYES – 0, Abstain – 0. Absent – Mattenson

- D. Recommendation to approve 2018-19 Matrix for Success Academy School Budget. This budget reflects staffing and expenses as currently expected based on preliminary enrollment data.

Ayanthy Peiris and Gordon Engstrom from ExEd, provided the overview of the 2018-19 budget for APEX. Director Lopez indicated that this budget shows a net income of \$80K and does include PCSGP grant funds. Moved by Getz, Second by Molodow; the following vote took place:

Item D was **Approved** by the following vote: AYES- Shaw-Hawkins, Hendrick, Getz, Molodow. NAYES – 0, Abstain – 0. Absent – Mattenson

- E. Recommendation to review and adopt the Local Control Accountability Plan (LCAP) and annual update for Matrix. Per requirements under the Local Control Funding Formula (LCFF), the LCAP must be updated annually to reflect changes identified during the school year.

Director Lopez reviewed final Matrix LCAP 2018-19 plan, goals and actions were reviewed. Moved by Getz, Second by Molodow; the following vote took place:

Item E was **Approved** by the following vote: AYES- Shaw-Hawkins, Hendrick, Getz, Molodow. NAYES – 0, Abstain – 0. Absent – Mattenson

- F. EPA (Education Protection Account) spending plan.

Gordon Engstrom from ExEd reviewed the EPA spending plan confirming expenses as mandated to be spent on instructional salaries. Moved by Getz, Second by Molodow; the following vote took place:

Item F was **Approved** by the following vote: AYES- Shaw-Hawkins, Hendrick, Getz, Molodow. NAYES – 0, Abstain – 0. Absent – Mattenson

- G. Recommendation to approve APEX's Spring Consolidated Application Reporting (CAR) forms.

Director Lopez and Gordon Engstrom from ExEd reviewed the Spring Con App and forms and allocated amounts and expenses within the categorical reports. Moved by Getz, Second by Molodow; the following vote took place:

Item G was **Approved** by the following vote: AYES- Shaw-Hawkins, Hendrick, Getz, Molodow. NAYES – 0, Abstain – 0. Absent – Mattenson

- H. Recommendation to review and approve ExEd contracts for services during the 2018-19 school year.

Director Lopez reviewed the contracts and services to be delivered by ExEd for both APEX and Matrix charter schools, inclusive of additional costs for CALPADS support for both schools. Moved by Getz, Second by Molodow; the following vote took place:

Item H was **Approved** by the following vote: AYES- Shaw-Hawkins, Hendrick, Getz, Molodow. NAYES – 0, Abstain – 0. Absent – Mattenson

- I. Recommendation to review and approve CharterSafe Insurance package for APEX Academy and Matrix for Success Academy for school year 2018-19.

Director Lopez reviewed the contracts and services to be delivered by CharterSafe during the 2018-19 school year for both APEX and Matrix charter schools. Moved by Getz, Second by Molodow; the following vote took place:

Item I was **Approved** by the following vote: AYES- Shaw-Hawkins, Hendrick, Getz, Molodow. NAYES – 0, Abstain – 0. Absent – Mattenson

- J. Recommendation to review and approve CharterLife employee benefits package for PazLo Education foundation for school year 2018-19.

Director Lopez reviewed the contracts and services to be delivered by CharterLife during the 2018-19 school year for both APEX and Matrix charter schools. Moved by Getz, Second by Molodow; the following vote took place:

Item J was **Approved** by the following vote: AYES- Shaw-Hawkins, Hendrick, Getz, Molodow. NAYES – 0, Abstain – 0. Absent – Mattenson

- K. Recommendation to review and approve Revolution Foods food provision addendum to extend contract for the 2018-19 school year.

Director Lopez reviewed the contracts and services to be delivered by Revolution Foods during the 2018-19 school year for both APEX and Matrix charter schools. Moved by Getz, Second by Molodow; the following vote took place:

Item K was **Approved** by the following vote: AYES- Shaw-Hawkins, Hendrick, Getz, Molodow. NAYES – 0, Abstain – 0. Absent – Mattenson

- L. Recommendation to approve LACOE authorization and resolutions forms for Matrix. These are the forms and resolutions to set up for LACOE to send state funds to the School and to manage STRS for staff and to establish authorized signers, etc.

Gordon Engstrom and Ayanthy Peiris reviewed the various forms required by LACOE related to setting up revenue system for Matrix for Success Academy. Moved by Getz, Second by Molodow; the following vote took place:

Item L was Approved by the following vote: AYES- Shaw-Hawkins, Hendrick, Getz, Molodow. NAYES – 0, Abstain – 0. Absent – Mattenson

- M. Adopt Governing Board meeting calendar for 2016-2017.

Director Lopez reviewed calendar of meetings for the 2018-19 school year and recommended approval. Moved by Getz, Second by Molodow; the following vote took place:

Item M was Approved by the following vote: AYES- Shaw-Hawkins, Hendrick, Getz, Molodow. NAYES – 0, Abstain – 0. Absent – Mattenson

- N. Review and approval of Employee Handbook. Documents have been updated to reflect language from addition of Matrix for Success Academy, benefits information reflective of the various work calendars, etc.

Item N postponed to future meeting

VII. Public Comment

A. TBD

No public comments made

VIII. Closed Session

Personnel (Government Code Section 54957)
Employment School Directors

No Closed session held

IX. Adjournment

a. Meeting was adjourned at 6:30PM.

Moved by Getz, Second by Molodow; the following vote took place:

Adjournment Approved by the following vote: AYES- Shaw-Hawkins, Hendrick, Getz, Molodow. NAYES – 0, Abstain – 0. Absent – Mattenson

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 817-6550.

Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the APEX Academy Main Office, Room 321.

The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the APEX Academy Main Office, as well as at: www.apexacademyla.org