

PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS
Governing Board of APEX Academy and Matrix for Success Academy
REGULAR GOVERNING BOARD MEETING MINUTES

1309 N. Wilton Place, Los Angeles, CA 90028 – Bernstein Library

1010 E. 34th Street, Los Angeles, CA 90011 – Room 1

COVID19 SOCIAL DISTANCING - TELECONFERENCE MTG.

4:00 PM, Tuesday October 26, 2021

Join Zoom Meeting <https://us02web.zoom.us/j/3773149231?pwd=eXJuQXdaNjB3WDhYRHdwMk9SR2JPz09>

Meeting ID: 377 314 9231 Passcode: 891427

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I. Call to Order

Meeting was called to order at 4:11PM.

II. Roll Call

	Present	Absent
• Jody Molodow	<u>X</u>	_____
• June Getz	<u>X</u>	_____
• Marla Mattenson	<u>X</u>	_____
• Allison Hendrick	<u>X</u>	_____
• Lynnette Jenkins	_____	<u>X</u>
• Mary Jane Wagle	_____	<u>X</u>

III. Approval of Minutes

A. September 28, 2021- Regular Meeting

September 28, 2021, Board meeting minutes were reviewed. Moved by Mattenson, Second by Molodow; the following vote took place:

Meeting Minutes were Approved by the following vote: AYES- Molodow, Getz, Mattenson, Hendrick. NAYES – 0, Abstain – 0. Absent – Wagle, Jenkins.

IV. Directors' Updates

- A. Enrollment, attendance update
- B. HR/Staff Update – COVID Guidance Update
- C. APEX Academy – Admin Update – D. Tran
- D. Matrix for Success Academy – Admin Update – Dr. R. Brooks

Site administrator Richelle Brooks from Matrix provided updated enrollment and ADA data and shared that student outreach has brought back previously inactive students; she indicated that as students testing continues to increase, more students will be added to in-person support groups. Principal Tran of APEX updated the board on enrollment and ADA. He stated that staff has been amazing at providing a safe place for all students. Director Lopez provided information on the latest COVID infections and cases at the school sites noting that thus far it has been minimal and it has not affected school operations.

Director Lopez updated the Board on the latest COVID guidance and its implementation at the school sites. He shared that vaccination clinics have taken place at Matrix and will be scheduled for APEX in the next few days.

V. Business for Review and Discussion

- A. School Facilities
- B. LCAP Updates and Revisions
- C. ESSER III Expenditure Plan
- D. EL Master Plan
- E. Administrator and Board Compliance Certification
- F. AB361 Compliance

Director Lopez updated the board on the Prop39 process for the 2022-23 school year, indicating that the application for APEX is due within the following week on November 1. The LCAP updates and BOP were discussed and reviewed by administrator Woelke focusing on the added language referencing the LCFF priorities along with 3-year old, pre-COVID-19 CA Dashboard data metrics. Director Lopez reviewed and discussed the ESSER III Expenditure Plans for both schools, highlighting the expenses allocated for learning loss and the maintenance of a safe in-person school operation. Administrator Woelke reviewed and discussed the EL Master Plan focusing on the built-in flexibilities included in the reclassification criteria. Director Lopez reviewed every item within the Compliance Monitoring and Certification of Board Compliance Review 2021-2022 checklists and explained the process and dates of submission. Director Lopez discussed the AB361 compliance resolution indicating the placement on the agenda as a standing action item moving forward with future meetings.

VI. Business for Action

- A. Review of September 2021 financial statements, Enrollment/ADA, check/voucher register and balance sheet for

APEX Academy and Matrix for Success Academy.

Ayanthy Peiris from ExEd, provided the financial dashboard and reviewed the September 2021, financials. Director Lopez highlighted the higher expected net income due to the projected ESSER III funds at both schools. Moved by Molodow, Second by Hendrick; the following vote took place:

Item A was Approved by the following vote: AYES- Molodow, Getz, Mattenson, Hendrick. NAYES – 0, Abstain – 0. Absent – Wagle, Jenkins.

- B. Review and approval of Revised 2021-22 LCAPs and Budget Update for parents (BOP) for APEX Academy and Matrix for Success Academy. Explicit language regarding addressing the CA priorities within the goals and actions was added; the revised LCAPs will be resubmitted to LACOE and LAUSD.

Administrator Woelke reviewed and provided the updated LCAPs and Budget Update for Parents (BOP) for both PazLo schools, highlighting the areas brought up by authorizer's Notice of Concern regarding the previously Board approved LCAPs. Moved by Mattenson, Second by Molodow; the following vote took place:

Item B was Approved by the following vote: AYES- Molodow, Getz, Mattenson, Hendrick. NAYES – 0, Abstain – 0. Absent – Wagle, Jenkins.

- C. Review and approval of 2021-22 EL Master Plans for APEX Academy and Matrix for Success Academy. Given the impact of COVID-19 on data points included on reclassification criteria, additional options have been added to the criteria for reclassification.

Administrator Woelke reviewed and provided the updated EL Master Plan for both APEX and Matrix. Woelke highlighted the evolving criteria as the data limitations hindering reclassification during the last two school years. Reclassification rates are expected to increase given the added flexibility within the criteria of the updated plans. Moved by Getz, Second by Molodow; the following vote took place:

Item C was Approved by the following vote: AYES- Molodow, Getz, Mattenson, Hendrick. NAYES – 0, Abstain – 0. Absent – Wagle, Jenkins.

- D. Review and approval of ESSER III Expenditure Plans for APEX Academy and Matrix for Success Academy. Considering the effects of the COVID-19 Pandemic, Federal ESSER III funds are meant to mitigate learning loss and ensure educational program continuity.

Director Lopez reviewed and provided the ESSER III Expenditure Plans for both PazLo schools, highlighting the maintenance of personnel and services for in-person learning continuity and addressing learning loss stemming from the pandemic. Director Lopez highlighted the higher than projected net income due to the added ESSER III revenue. Moved by Mattenson, Second by Getz; the following vote took place:

Item D was Approved by the following vote: AYES- Molodow, Getz, Mattenson, Hendrick. NAYES – 0, Abstain – 0. Absent – Wagle, Jenkins.

- E. Review and approval of Compliance Monitoring and Certification of Board Compliance Review 2021-2022. This is an annual certification of compliance within various aspects of operations of a charter school.

Director Lopez reviewed the Compliance Monitoring and Certification of Board Compliance Review 2021-2022 checklists for both APEX and Matrix. Lopez highlighted the process of administrator certification and board certification. Moved by Molodow, Second by Hendrick; the following vote took place:

Item E was Approved by the following vote: AYES- Molodow, Getz, Mattenson, Hendrick. NAYES – 0, Abstain – 0. Absent – Wagle, Jenkins.

- F. Review and approve AB361 Compliance Resolution. AB 361 provides that if a state of emergency remains in place, a local agency must make certain findings by majority vote every 30 days, in order to continue using the bill's exemption to the Brown Act teleconferencing rules.

Director Lopez reviewed and discussed the latest legislation and guidance on charter school board meetings and Brown Act compliance. Lopez reviewed the AB361 provisions now applicable to board meeting notices and procedures, inclusive of the required resolution added to board meeting agendas if teleconferencing is to be used in future meetings. Moved by Mattenson, Second by Getz; the following vote took place:

Item F was Approved by the following vote: AYES- Molodow, Getz, Mattenson, Hendrick. NAYES – 0, Abstain – 0. Absent – Wagle, Jenkins.

- G. Review, certification, and approval of Matrix for Success Academy NCB Compliance. As approved at earlier meeting resolution and policy, Governing Board certifies ongoing full compliance of NCB documentation and ADA reports at every regular meeting for every attendance month/learning period throughout the school year.

Matrix Site administrator Brooks reviewed compliance certifications and related documents for school month 3. Moved by Mattenson, Second by Getz; the following vote took place:

Item G was Approved by the following vote: AYES- Molodow, Getz, Mattenson, Hendrick. NAYES – 0, Abstain – 0. Absent – Wagle,

Jenkins.

VII. Public Comment

A. TBD

No public comment

VIII. Closed Session

Personnel (Government Code Section 54957)

a. Executive Director

No closed session held.

IX. Adjournment

a. Meeting was adjourned at 5:24PM .

Moved by Mattenson, Second by Hendrick; the following vote took place:

Adjournment was Approved by the following vote: AYES- Molodow, Getz, Mattenson, Hendrick. NAYES – 0, Abstain – 0. Absent – Wagle, Jenkins.

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 817-6550. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the APEX Academy Main Office, Room 321. The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the APEX Academy Main Office, as well as at: www.apexacademyia.org