

PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS
Governing Board of APEX Academy and Matrix for Success Academy
REGULAR MEETING MINUTES
5:00 PM, Tuesday April 23, 2019

I. Call to Order

Meeting was called to order at 5:11PM.

II. Roll Call

	Present	Absent
● Ms. Gail Shaw-Hawkins	<u> X </u>	
● Ms. Jody Molodow	<u> </u>	<u> X </u>
● Ms. June Getz	<u> </u>	<u> X </u>
● Ms. Marla Mattenson	<u> X </u>	<u> </u>
● Ms. Allison Hendrick	<u> X </u>	<u> </u>
● Lynnette Jenkins	<u> X </u>	<u> </u>
● Mary Jane Wagle	<u> X </u>	<u> </u>

III. Approval of Minutes

A. February 26, March 26, 2019

February 26 and March 26, 2019 Regular Board meeting minutes were reviewed. Moved by Molodow, Second by Mattenson; the following vote took place:

Meeting Minutes were Approved by the following vote: AYES- Shaw-Hawkins, Hendrick, Jenkins, Wagle, Mattenson. NAYES – 0, Abstain – 0. Absent – Molodow, Getz

IV. Directors' Updates

- A. APEX, Matrix Facility/Prop39/staffing, and DPNG learning platform
- B. Enrollment, attendance
- C. Academic achievement update
- D. Matrix for Success Academy – Matrix LAUSD Oversight Visit Qs

Director Paz attended meeting informing Board members that he is transitioning back to his role after medical leave. Director Lopez and Paz updated the board on ongoing facilities related matters with APEX Academy, explaining that the Dispute Resolution process is necessary to move forward with discussions, as the walk through yielded different counts, but in spite of that Bernstein and LD West are moving forward with potentially taking four classroom spaces from the 3rd floor currently occupied by APEX.

Mr. Lopez update Matrix enrollment, explaining that the Matrix's enrollment has reached close to 150 students. Director Lopez updated the Board regarding fiscal issues to be followed up from the oversight visit for APEX Academy and Matrix for Success Academy. The Governing Board was informed of ongoing and evolving cash flow plans to keep Matrix operating. Director Paz and Board Member Molodow updated the board on their attendance of the CCSA conference.

Board was informed of the administration of the LPAC, SBAC and NWEA for Matrix this week, which will generate test data for our school for our 1st year of operations. Mr. Lopez reviewed data table of current student body characteristics, pointing out the clear pattern of inconsistent and not reliable test data given the transience, school attendance gaps, and drop-out nature of the student body at Matrix.

V. Business for Review and Discussion

- A. Certificated/Classified Staff Update
- B. PazLo Capital Fundraising Campaign 1, 2, 3 Years Update
 - Revolving Loan App
 - FIG App
 - JDrown App
 - Other avenues
- C. Matrix for Success Academy Fiscal Stabilization Plan

Director Paz informed the board on ongoing efforts to launch the campaign on GoFundMe and other potential avenues of fundraising activity, inclusive of private "asks" of individual donors. Director Lopez updated the board that the most recent staff cuts at Matrix will likely impact ADA over the next couple months, as we transition students to shared staff through the month of June. Mr. Lopez reminded the Board that staff cuts were made considering mitigating moves within the organization to ensure instructional program is not disrupted.

Director Lopez reviewed the various ongoing efforts of grant writing and State programs to secure funding for the 2019-20 school year, explaining the deep concerns expressed to us by the LAUSD oversight staff. Governing Board members expressed commitment to continue to figure out ways to bring Matrix to fiscal feasibility and solvency.

VI. Business for Action

- A. Review and approval of February 2019 financial statements, Enrollment/ADA, check/voucher register and balance sheet for APEX Academy and Matrix for Success Academy.

Ayanthy Peiris from ExEd, provided the financial dashboard and reviewed the February 2019 financials. Net loss for APEX and Matrix was discussed; Board member Wagle asked about the plan to manage cash flow, Director Lopez and Ayanthy shared the options to manage the cash flow gaps through June, inclusive of use of LOC, and additional borrowing from APEX. Moved by Wagle, Second by Shaw-Hawkins; the following vote took place:

Item A was Approved by the following vote: AYES- Shaw-Hawkins, Hendrick, Jenkins, Wagle, Mattenson. NAYES – 0, Abstain – 0. Absent – Molodow, Getz.

- B. Review and approval of Facilities Lease Agreement with St. Patrick’s Catholic Church for Matrix for Success Academy fiscal year 2019-20. Lease cost will not increase for 2019-20.

Director Lopez reviewed the St Patricks’ facility lease for the 2019-20 school year for Matrix for Success Academy, highlighting that the lease cost will remain the same and not increase. Director Lopez explained that while the facility does not allow for complete exclusive use of the facility, its location is prime and Matrix has made it work given the circumstances. Moved by Jenkins, Second by Wagle; the following vote took place:

Item B was Approved by the following vote: AYES- Shaw-Hawkins, Hendrick, Jenkins, Wagle, Mattenson. NAYES – 0, Abstain – 0. Absent – Molodow, Getz.

VII. Public Comment

- A. TBD

No public comment.

VIII. Closed Session

Personnel (Government Code Section 54957)

No closed session held.

IX. Adjournment

- a. Meeting was adjourned at 7:07PM.

Moved by Hendrick, Second by Jenkins; the following vote took place:

Adjournment Approved by the following vote: AYES- Shaw-Hawkins, Hendrick, Jenkins, Wagle, Mattenson. NAYES – 0, Abstain – 0. Absent – Molodow, Getz.

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 817-6550.

Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the APEX Academy Main Office, Room 321. The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the APEX Academy Main Office, as well as at: www.apexacademy.org