

**PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS**  
**Governing Board of APEX Academy and Matrix for Success Academy**  
**REGULAR MEETING MINUTES**  
**5:00 PM, Tuesday September 26, 2017**

**I. Call to Order**

Meeting was called to order at 5:08PM.

**II. Roll Call**

|                         | Present | Absent |
|-------------------------|---------|--------|
| • Ms. Gail Shaw-Hawkins | _____   | ___X__ |
| • Ms. Jody Molodow      | ___X__  | _____  |
| • Mr. Rodney Hargrove   | _____   | ___X__ |
| • Ms. June Getz         | ___X__  | _____  |
| • Ms. Marla Mattenson   | ___X__  | _____  |
| • Ms. Allison Hendrick  | ___X__  | _____  |

**III. Approval of Minutes**

A. August 22, 2017 meeting minutes

*August 22, 2017 Board meeting minutes reviewed. Moved by Molodow, Second by Hendrick; the following vote took place: Meeting Minutes were Approved by the following vote: AYES- Molodow, Getz, Mattenson, Hendrick . NAYES – 0, Abstain – 0. Absent – Hargrove, Shaw-Hawkins.*

**IV. Directors’ Updates**

- A. Charter news and advocacy
- B. APEX, Matrix, and DP
- C. Enrollment, attendance

*Directors Lopez and Paz provided update on lower than expected enrollment, stating, but noting a higher than prior year attendance rate. Mr. Paz stated that he would be working with the school leadership on enrollment of new student between October and November. Mr. Lopez provided an update on the learning management platform DPNG being developed together with our newly employed programmer/developer, Jeff Jacob; Director Lopez indicated that the goal is to develop a tool that is comprehensive and integrated bringing together functions currently done and held on outside “a la carte” platforms.*

**V. Business for Review and Discussion**

- A. Certificated/Classified Staff Update
- B. Governing Board member recruitment and training

*Directors Paz and Lopez discussed the proposed Vision retreat in December to really bring the board and leadership together to vision and plan the future of the organization as we expand into Matrix and Diploma Plus. Consensus was reached on event, vision retreat, taking place on December 2, 2017.*

**VI. Business for Action**

- A. Review and approval of July, August 2017 financial statements, Enrollment/ADA, check/voucher register and balance sheet for APEX Academy.

*Ayanthy Peiris from ExEd, provided the financial dashboard and reviewed the statements for July and August 2017. It was noted that based on first month of attendance, APEX is looking at a net loss. Directors Lopez and Paz indicated their effort to increase enrollment and plans to hold a fundraiser during the school year to close the gap. Moved by Getz, seconded by Molodow, the following vote took place:*

*Item A was Approved by the following vote: AYES- Molodow, Getz, Mattenson, Hendrick . NAYES – 0, Abstain – 0. Absent – Hargrove, Shaw-Hawkins.*

- B. Recommendation for approval of Resolution to open an account with Hanmi Bank for Matrix for Success Academy. The establishment of a separate bank account for Matrix for Success Academy is necessary for the Walton Family Foundation to order ACH action for \$325,000 deposit of school start-up grant funds.

*Director Lopez explained the need for this action in tandem with a dba filing for Matrix for Success Academy in order for grant funds to be disbursed. Account set up could be approved, however, given that Ms. Shaw Hawkins is absent, approval of signers may need to be put on future agenda. Moved by Hendrick, seconded by Getz, the following vote took place:*

*Item B was Approved by the following vote: AYES- Molodow, Getz, Mattenson, Hendrick . NAYES – 0, Abstain – 0. Absent – Hargrove, Shaw-Hawkins.*

- C. Pupil Suicide Prevention Policy - AB 2246 Compliance. This new legislation mandates that any LEA, including independent charter schools adopt a policy regarding suicide prevention beginning with the 2017-18 school year. Co-located charter schools adopt the local LAUSD Safe School Plan, which incorporates a suicide prevention policy and adhere to it already. Recommendation to adopt the LAUSD Suicide Prevention, Intervention and Post-vention Policy.

*Directors Lopez and Paz explained that this action is based on new legislation affecting all districts and charter schools across the state. Director Pa stated that while this action is for compliance purposes, APEX Academy is a model on and has been on the forefront of this issue for the last decade in our community; our leaders and team has coached and helped other schools understanding the social emotional needs and mental health needs of students in crisis. Moved by Getz, seconded by Hendrick, the following vote took place:*

*Item C was Approved by the following vote: AYES- Molodow, Getz, Mattenson, Hendrick . NAYES – 0, Abstain – 0. Absent – Hargrove, Shaw-Hawkins.*

- D. Compliance Monitoring and Certification of Board Compliance Review – LAUSD Oversight requires review of all items included in certification form by both school administrators and charter school governing board. Recommendation to certify by vote that governing board has reviewed with administration the 2017-18 the Compliance Monitoring and Certification of Board Compliance Review document.

*Directors Lopez and Paz reviewed the LAUSD Annual Compliance Monitoring and Certification of Board Compliance Review checklist. It was indicated that APEX Academy is currently compliant and/or will be complaint prior to when form is due to LAUSD's Charter Schools Division. Moved by Molodow, seconded by Getz, the following vote took place:*

*Item D was Approved by the following vote: AYES- Molodow, Getz, Mattenson, Hendrick . NAYES – 0, Abstain – 0. Absent – Hargrove, Shaw-Hawkins.*

## **VII. Public Comment**

- A. TBD

*No public comments made.*

## **VIII. Closed Session**

- Personnel (Government Code Section 54957)  
Employee Discipline/Dismissal/Release

*No closed session held.*

## **IX. Adjournment**

- a. Meeting was adjourned at 6:31PM

*Moved by Getz, seconded by Mattenson, the following vote took place:*

*Adjournment Approved by the following vote: AYES- Molodow, Getz, Mattenson, Hendrick . NAYES – 0, Abstain – 0. Absent – Hargrove, Shaw-Hawkins.*

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 817-6550.

Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the APEX Academy Main Office, Room 321.

The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the APEX Academy Main Office, as well as at: [www.apexacademyia.org](http://www.apexacademyia.org)