

PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS

Governing Board of Matrix for Success Academy

REGULAR MEETING ORDER OF BUSINESS

700 Wilshire Blvd, Ste 400, Los Angeles, CA 90017

1010 E 34th Street, Los Angeles, CA 90011

TELECONFERENCE MTG.

4:00 pm, Tuesday April 22, 2025

Join Zoom Meeting

[Zoom link](#)

Meeting ID: 852 7658 9168

Passcode: 610483

I. Call to Order

Meeting was called to order at 4:03 pm

II. Roll Call

- Lynnette Jenkins Present x Absent
- MaryJane Wagle Present x Absent (*late arrival - 4:38 pm*)
- Damian Loporto Present x Absent
- Manny Guardado Present x Absent
- Denise Todman Present Absent x

III. Approval of Minutes

A. March 18, 2025 Regular Meeting

Board member Jenkins made a motion to approve the minutes. Board member Loporto seconded the motion. The following votes were recorded: Ayes: Guardado, Loporto, Jenkins ; Nos: None; Absent: Wagle, Todman

IV. Directors' and Leadership Updates

- A. Enrollment, ADA Update
- B. HR/Staff Update
- C. MyFlexCommunity App Update
- D. DPNG Update
- E. ERC Update

Director Lopez updated the Board on ongoing improvements to the MyFlexCommunity App, as well as the status of the migration of the DPNG learning platform.

Director Woelke shared staffing updates for the 2025-26 school year with the Board, as well as the most recent increases in student enrollment.

V. Business for Review and Discussion

- A. School Facilities Update
- B. Brown Act Review
- C. Ethics Training Review
- D. L. Lowe vendor update
- E. PazLo 2023-24 990 review

Director Woelke informed the Board of Matrix's membership status with CSDC, which will grant access to Brown Act training materials, as well as provide Ethics Training that will satisfy the requirements effective January 1,

2026. Ms. Woelke also informed the Board of the decision to partner with Lance Lowe in the work to increase student engagement and enrollment, as well as building stronger connections with existing and potential community partners. Mr. Lowe was previously employed by Matrix, and has proven experience and results in the aforementioned areas.

Director Lopez updated the Board on current facilities, as well as the continuing search for a third site in the NE San Fernando Valley.

Ayanthy Peiris of ExED reviewed the PazLo 2023-24 990 form

VI. Business for Action

- A. Review and approve March 2025 PazLo/Matrix financials.

Ayanthy Peiris of ExED presented the March 2025 financial reports to the Board. A motion to approve was made by Board Member Jenkins. Board Member Guardado seconded the motion. The following votes were recorded: Ayes: Wagle, Guardado, Loporto, Jenkins ; Nos: None; Absent: Todman

- B. Review and approval of the academic and employee calendars for the 2025-2026 school year for Matrix for Success Academy and PazLo Education Foundation.

A motion to approve was made by Board Member Wagle. Board Member Loporto seconded the motion. The following votes were recorded: Ayes: Wagle, Guardado, Loporto, Jenkins ; Nos: None; Absent: Todman

- C. Review and approve NCB enrollment and attendance verification for Matrix for Success Academy.

Dr. Richelle Brooks reviewed the latest enrollment and attendance data with the Board, and gave updated expectations regarding EOY enrollment trends and potential partnerships with outside schools and community organizations. A motion to approve was made by Board Member Loporto. Board Member Guardado seconded the motion. The following votes were recorded: Ayes: Wagle, Guardado, Loporto, Jenkins ; Nos: None; Absent: Todman

VII. Public Comment

- A. TBD

VIII. Closed Session

Personnel Updates Personnel (Government Code Section 54957)

- A. Personnel

IX. Adjournment

- A. Meeting was adjourned at 5:12 pm.

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 897-5971. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the Matrix for Success Academy Main Offices. The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the Matrix for Success Academy Main Office, as well as at: www.matrix4success.org

