

PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS

Governing Board of Matrix for Success Academy

REGULAR MEETING ORDER OF BUSINESS

700 Wilshire Blvd, Ste 400, Los Angeles, CA 90017

1010 E 34th Street, Los Angeles, CA 90011

TELECONFERENCE MTG.

5:00 pm, Tuesday June 24, 2025

Join Zoom Meeting

[Zoom link](#)

Meeting ID: 852 7658 9168

Passcode: 610483

I. Call to Order

Meeting was called to order at 5:08 pm

II. Roll Call

• Lynnette Jenkins	Present	___	Absent	<u>x</u>
• MaryJane Wagle	Present	<u>x</u>	Absent	___
• Damian Loporto	Present	<u>x</u>	Absent	___
• Manny Guardado	Present	___	Absent	<u>x</u>
• Denise Todman	Present	<u>x</u>	Absent	___

III. Approval of Minutes

A. May 20, 2025 Regular Meeting

After reviewing the minutes, Board member Loporto made a motion to approve the minutes. Board member Wagle seconded the motion. The following votes were recorded: Ayes: Loporto, Todman, Wagle ; Nos: None; Absent: Jenkins, Guardado

IV. Directors' and Leadership Updates

- A. Enrollment, ADA Update
- B. HR/Staff Update - Staff, School Leadership, Executive Directors
- C. MyFlexCommunity App Update
- D. DP/DPNG Update
- E. ERC Update
- F. Charter Renewal Update - Target Windows

Directors Lopez and Woelke gave the Board updates on the above topics. With it being the end of the school year, updates were minimal, and much of the details of the topics were covered in the Business for Action portion of the meeting.

V. Business for Review and Discussion

- A. School Facilities Update
- B. Review the Board Member Contact Form
- C. Review Board Member documents needed for Charter renewal process and the checklist

VI. Business for Action

- A. Review and approve May 2025 PazLo/Matrix financials.

Ayanthy Peiris of ExED reviewed the financials with the Board. After review, Board member Todman made a

motion to approve, and was seconded by Board member Loporto. The following votes were recorded: Ayes: Loporto, Todman, Wagle ; Nos: None; Absent: Jenkins, Guardado

- B. Review and approval of year 2 in the current cycle of the Local Control & Accountability Plan (LCAP) for Matrix for Success Academy, inclusive of the Budget Overview for Parents and the Local Indicators results.
Director Woelke reviewed the LCAP, including updates on progress made and/or maintained in the goals. Ayanthy Peiris of ExED reviewed the financials and BOP with the Board. Board member Wagle made a motion to approve, and was seconded by Board member Todman. The following votes were recorded: Ayes: Loporto, Todman, Wagle ; Nos: None; Absent: Jenkins, Guardado
- C. Review and approve the 2025-2026 PazLo/Matrix budget.
Ayanthy Peiris of ExED reviewed the proposed budget, with Directors Lopez and Woelke providing context on expiring one-time funds and alternative avenues for increasing revenue. Board member Loporto made a motion to approve, and was seconded by Board member Wagle. The following votes were recorded: Ayes: Loporto, Todman, Wagle ; Nos: None; Absent: Jenkins, Guardado
- D. Review and approve the resolution authorizing the charter renewal submission, inclusive of designating Lead petitioners, Principal and On-site Financial Manager. PazLo plans to submit the Matrix for Success Academy charter renewal petition to LAUSD during the August 20-21, 2025 submission window for a tentative mid November approval.
Directors Lopez and Woelke reviewed the resolution to authorize the charter renewal submission, preferably within the August submission window. Board member Loporto made a motion to approve, and was seconded by Board member Todman. The following votes were recorded: Ayes: Loporto, Todman, Wagle ; Nos: None; Absent: Jenkins, Guardado
- E. Recommendation for Approval of 2025-26 EPA Spending Plan. This is a compliance action to ensure funds from the Education Protection Account (EPA) are being used for certificated teacher salaries.
Ayanthy Peiris of ExED presented the EPA Spending Plan to the board. Board member Loporto made a motion to approve, and was seconded by Board member Todman. The following votes were recorded: Ayes: Loporto, Todman, Wagle ; Nos: None; Absent: Jenkins, Guardado
- F. Review and approve the Annual Report and Certification for the Prop 28 Arts and Music in Schools grant.
The certification was approved, however the Annual Report is tabled until a later meeting. The following votes were recorded: Board member Todman made a motion to approve, and was seconded by Board member Loporto. The following votes were recorded: Ayes: Loporto, Todman, Wagle ; Nos: None; Absent: Jenkins, Guardado
- G. Review and approve 25-26 Spring Consolidated Application - Application for funding.
Ayanthy Peiris of ExED presented the Spring ConApp to the board. Board member Todman made a motion to approve, and was seconded by Board member Loporto. The following votes were recorded: Ayes: Loporto, Todman, Wagle ; Nos: None; Absent: Jenkins, Guardado
- H. Review and approve contracts with recurring payments to vendors (MOUs, contracts, Lease, etc.). Vendors include: CharterSafe, Total Education Solutions, Cross Country Education, and Innorealm.
Board member Todman made a motion to approve, and was seconded by Board member Loporto. The following votes were recorded: Ayes: Loporto, Todman, Wagle ; Nos: None; Absent: Jenkins, Guardado
- I. Review and approve the contract proposal for the 2025-2026 school year from Fulfillment Fund. Fulfillment Fund supplements Matrix's college and career counseling team in preparing and supporting students in their post-secondary education.
Directors Woelke and Lopez reviewed the proposal from Fulfillment Fund, and recommended approving the Access portion, but postponing the approval of the post-secondary support portion of the proposal until more information can be gathered. Board member Todman made a motion to approve, and was seconded by Board member Loporto. The following votes were recorded: Ayes: Loporto, Todman, Wagle ; Nos: None; Absent:

Jenkins, Guardado

- J. Review and approve Matrix Annual Oversight report for 2024-25.
This item was tabled until the July 2025 meeting. LAUSD CSD has not yet provided Matrix with the final oversight report.
- K. Review and approve updated Uniform Complaint Procedures (UCP) and Annual Notice for the 2025-26 school year.
Director Woelke reviewed these compliance items with the Board. Board member Wagle made a motion to approve, and was seconded by Board member Todman. The following votes were recorded: Ayes: Loporto, Todman, Wagle ; Nos: None; Absent: Jenkins, Guardado
- L. Review and approve NCB enrollment and attendance verification for Matrix for Success Academy.
Student support coordinator Brenda Esparza reviewed the final attendance and enrollment verification for the 2024-25 school year. Board member Wagle made a motion to approve, and was seconded by Board member Todman. The following votes were recorded: Ayes: Loporto, Todman, Wagle ; Nos: None; Absent: Jenkins, Guardado

VII. Public Comment

- A. TBD

VIII. Closed Session

Personnel Updates Personnel (Government Code Section 54957)

- A. Personnel

IX. Adjournment

- A. Meeting was adjourned at 6:35 pm.

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 897-5971.

Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the Matrix for Success Academy Main Offices. The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the Matrix for Success Academy Main Office, as well as at: www.matrix4success.org