

PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS
Governing Board of APEX Academy and Matrix for Success Academy
REGULAR GOVERNING BOARD MEETING MINUTES
4:00 PM, Tuesday September 22, 2020

I. Call to Order

Meeting was called to order at 4:05PM.

II. Roll Call

	Present	Absent
• Jody Molodow	<u>X</u>	_____
• June Getz	<u>X</u>	_____
• Marla Mattenson	<u>X</u>	_____
• Allison Hendrick	<u>X</u>	_____
• Lynnette Jenkins	<u>X</u>	_____
• Mary Jane Wagle	<u>X</u>	_____

III. Approval of Minutes

A. September 1 and 8, 2020.

September 1, and 8, 2020 Regular Board meeting minutes were reviewed. Moved by Wagle, Second by Mattenson; the following vote took place:

Meeting Minutes were Approved by the following vote: AYES- Jenkins, Getz, Hendrick, Mattenson, Molodow, Wagle. NAYES – 0, Abstain – 0. Absent – 0.

IV. Directors' Updates

- A. CARES Act / LLMF Funds – Funds received
- B. Learning Continuity and Attendance Plans
- C. Enrollment, attendance update

Director Lopez updated the Board on the receipt of COVID-19 related federal funds from the CARES Act LLMF meant to help schools cope with pandemic related expenses and learning loss actions for students due to the pandemic. He indicated that LeCAPs documents written for each school detail further actions at each one of the schools. Director Paz and Lopez provided enrollment information, while explaining the effects of the budget bills capping enrollment and limiting funding to the 2019-20 P2 ADA.

V. Business for Review and Discussion

- A. PPP SBA Loan Update
- B. Facilities and school operations updates
- C. APEX Academy - Learning Continuity and Attendance Plan (LeCAP)
- D. Matrix for Success Academy - Academy Learning Continuity and Attendance Plan (LeCAP)
- E. PazLo/DP-DPNG Intellectual Property protection and dissemination

Director Lopez and Ayanthy Peiris from ExEd provided and update and next steps on the PPP loan forgiveness program, explaining that once forgiven, it will be accounted as revenue, thus improving the fiscal position of both schools for 2020-21. Director Lopez review the Prop39 FUA and explained that LAUSD has started charging rent payment without editing the changes agreed upon with the local principal, which would reduce total annual cost by \$10-20K. School administrators reviewed the respective LeCAPs. Ms. Woelke, from Matrix, explained her LeCAP actions and plans to ensure students get caught up and stay on track. Mr. Kuhlmann from APEX described the learning loss plans to ensure all subgroups are supported and receive additional academic sessions during the current distance learning period. Director Paz and Lopez walked through the resolution to catalogued and document innovation education intellectual property created by the schools over the past decade, and the importance of protecting and figuring out a way to share it to the benefit of our schools and others throughout the country.

VI. Business for Action

- A. Review of July, August 2020 financial statements, Enrollment/ADA, check/voucher register and balance sheet for APEX Academy and Matrix for Success Academy. LLMF funds were not previously included in board approved budget, as amounts were not released for individual schools at that time; inclusion of these funds/revenue will improve the fiscal forecast for 2020-21.

Ayanthy Peiris from ExEd, provided the financial dashboard and reviewed the June 2020 financials. Director Lopez indicated that a revised budget will need approval to account for new LLMF funds and expenses, not previously accounted for in budget approved in June. Moved by Wagle, Second by Molodow; the following vote took place:

Item A was Approved by the following vote: AYES- Jenkins, Getz, Hendrick, Mattenson, Molodow, Wagle. NAYES – 0, Abstain – 0. Absent – 0.

- B. Review and approval of APEX Academy's LeCAP. This compliance report resulting from CA budget bills, details actions and plans to ensure continuity of learning given the effects of the pandemic in schools.

Mr. Kuhlmann and Directors Paz and Lopez reviewed the APEX LeCAP highlighting the added academic and mental health supports within the plan. Moved by Hendrick, Second by Jenkins; the following vote took place:

Item B was Approved by the following vote: AYES- Jenkins, Getz, Hendrick, Mattenson, Molodow, Wagle. NAYES – 0, Abstain – 0. Absent – 0.

- C. Review and approval of Matrix for Success Academy’s LeCAP. This compliance report resulting from CA budget bills, details actions and plans to ensure continuity of learning given the effects of the pandemic in schools.

Ms. Woelke and Directors Paz and Lopez reviewed the Matrix LeCAP highlighting the added sessions of academic support and mental health services within the plan. Moved by Hendrick, Second by Jenkins; the following vote took place:

Item C was Approved by the following vote: AYES- Jenkins, Getz, Hendrick, Mattenson, Molodow, Wagle. NAYES – 0, Abstain – 0. Absent – 0.

- D. Review and approval of PazLo’s Intellectual Property and Innovation in Education Protection and Dissemination Resolution. This resolution will secure and protect the innovation and intellectual property of PazLo’s Diploma Plus Model of Education and Learning.

Directors Paz and Lopez reviewed the resolution as transformational and necessary to ensure the innovation generated and academic tools created at APEX and Matrix can be better positioned for sharing across the country with schools and districts. Moved by Mattenson, Second by Jenkins; the following vote took place:

Item D was Approved by the following vote: AYES- Jenkins, Getz, Hendrick, Mattenson, Molodow, Wagle. NAYES – 0, Abstain – 0. Absent – 0

- E. Review and approve updated employment agreement for Executive Director(s) for fiscal year(s) 2019-20, 2020-21. Governing board reviewed and discussed employment agreements for Directors Paz and Lopez arriving to consensus and action on retroactive increases; publicly reported 2.5% for 19-20 (from 18-19) and 7.702% for 20-21 (from 19-20). Moved by Getz, Second by Jenkins; the following vote took place:

Item E was Approved by the following vote: AYES- Jenkins, Getz, Hendrick, Mattenson, Molodow, Wagle. NAYES – 0, Abstain – 0. Absent – 0

- F. Review, certification, and approval of Matrix for Success Academy NCB Compliance. As approved at earlier meeting resolution and policy, Governing Board certifies ongoing full compliance of NCB documentation and ADA reports at every regular meeting for every attendance month/learning period throughout the school year.

Matrix for Success Admin, Ms. Woelke, reviewed certifications, and documentation and stated that all new students added within indicated month have fully executed MAs and all relevant documentation necessary for ADA reporting. Moved by Molodow, Second by Jenkins; the following vote took place:

Item F was Approved by the following vote: AYES- Jenkins, Getz, Hendrick, Mattenson, Molodow, Wagle. NAYES – 0, Abstain – 0. Absent – 0.

VII. Public Comment

- A. TBD

No public comment.

VIII. Closed Session

Personnel (Government Code Section 54957)

- a. Executive Director(s) review – Employment Agreement

Governing Board discussed status of employment of Directors Paz and Lopez.

*Report-out – Continued employment of Directors Paz and Lopez for current school year and amendment updates to 2019-20 school year employment agreements. Publicly discussed and orally reported prior to vote during **Action Item E**.*

IX. Adjournment

- a. Meeting was adjourned at 6:32PM .

Moved by Hendrick, Second by Mattenson; the following vote took place:

Adjournment Approved by the following vote: AYES- Jenkins, Getz, Hendrick, Mattenson, Molodow, Wagle. NAYES – 0, Abstain – 0. Absent – 0.

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 817-6550. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the APEX Academy Main Office, Room 321. The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the APEX Academy Main Office, as well as at: www.apexacademy.org