

**PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS**

**Governing Board of Matrix for Success Academy**

**REGULAR MEETING ORDER OF BUSINESS**

1010 E. 34<sup>th</sup> Street, Los Angeles, CA 90011

975 S. Berendo Street, Los Angeles 90006

TELECONFERENCE MTG.

**4:00 PM, Tuesday February 20, 2024**

Join Zoom Meeting

<https://us06web.zoom.us/j/84806848601?pwd=LJBVNapnAl0vhzhJG7m0wkRd54VcYa.1>

**Meeting ID: 848 0684 8601**

**Passcode: 727120**

Join via phone:

**+16699006833,,84806848601# US (San Jose)**

**+16694449171,,84806848601# US**

**I. Call to Order**

Meeting was called to order at 4:15 pm

**II. Roll Call**

Jody Molodow Present x Absent    

June Getz Present x Absent    

Jesse Johnson Present     Absent x

Marla Mattenson Present x Absent    

Lynnette Jenkins Present x Absent    

MaryJane Wagle Present x Absent    

**III. Approval of Minutes**

A. January 6, 2024 - Regular Meeting

*This item was postponed to a later meeting*

**IV. Directors' Updates**

A. Enrollment, ADA Update

B. HR/Staff Update

C. APEX Close-out Update

D. DPNG Update

E. Grant funding update

*Directors Woelke and Lopez gave the Board updates concerning ongoing enrollment and ADA growth, upcoming staffing changes, and the financial close-out of APEX Academy. Updates regarding continuing work on the DPNG learning platform were discussed, as were plans for the upcoming first apportionment of the Safer Communities grant for Matrix.*

**V. Business for Review and Discussion**

A. School Facilities Update

B. PazLo/Matrix Financial Update

C. LCAP Midyear Review/Update

D. March 19, 2024 meeting - reschedule

E. Form 700 Review

F. Brown Act Review/Discussion

*Directors Woelke and Lopez gave the Board an update on the process of securing an E-occupancy certificate for the Berendo property, and Ayanthy Peiris of ExED reviewed financials for PazLo and Matrix.*

*Director Woelke shared the LCAP midyear review, including updates on progress toward the goals outlined in the LCAP.*

*The Board agreed to remove the March 19, 2024 meeting from the schedule, as both Director Woelke and Lopez will be attending the CCSA conference that week.*

*Reminders were given regarding the upcoming due date for Form 700 for all Board members, and the Brown Act guidelines were reviewed as well.*

## **VI. Business for Action**

A. Review and approve December 2023 and January 2024 financials for PazLo Education Foundation.

*This action item was moved for approval by Board Member Jenkins, seconded by Board Member Wagle. The following votes took place: AYES - Wagle, Getz, Mattenson, Molodow, Jenkins; NAYS - none; ABSENT - Johnson.*

B. Review and approve updated School Safety Plan for Matrix site(s). Updated plan includes new compliance requirements, updated personnel, and new sections.

*This action item was moved for approval by Board Member Molodow, seconded by Board Member Mattenson. The following votes took place: AYES - Wagle, Getz, Mattenson, Molodow, Jenkins; NAYS - none; ABSENT - Johnson.*

C. Review and approve Catastrophic Illness Leave Policy for PazLo. This will allow for PazLo employees to voluntarily donate accrued time off to an employee illness bank to benefit PazLo employees dealing with unexpected, catastrophic illness.

*This action item was moved for approval by Board Member Jenkins, seconded by Board Member Mattenson. The following votes took place: AYES - Wagle, Getz, Mattenson, Molodow, Jenkins; NAYS - none; ABSENT - Johnson.*

D. Review and approve NCB enrollment and attendance verification for Matrix for Success.

*This action item was moved for approval by Board Member Mattenson, seconded by Board Member Wagle. The following votes took place: AYES - Wagle, Getz, Mattenson, Molodow, Jenkins; NAYS - none; ABSENT - Johnson.*

## **VII. Public Comment**

A. TBD

## **VIII. Closed Session**

A. Personnel

## **IX. Adjournment**

A. Meeting was adjourned at 5:45 pm.

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 817-6550.

Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the Matrix for Success Academy Main Offices. The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the Matrix for Success Academy Main Office, as well as at: [www.matrix4success.org](http://www.matrix4success.org)