

PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS
Governing Board of APEX Academy and Matrix for Success Academy
REGULAR GOVERNING BOARD MEETING MINUTES

1309 N. Wilton Place, Los Angeles, CA 90028 – Bernstein Library

1010 E. 34th Street, Los Angeles, CA 90011 – Room 1

COVID19 SOCIAL DISTANCING - TELECONFERENCE MTG.

4:00 PM, Tuesday October 4, 2022

I. Call to Order

Meeting was called to order at 4:12PM.

II. Roll Call

	Present	Absent
• Jody Molodow	<u>X</u>	_____
• June Getz	_____	<u>X</u>
• Marla Mattenson	<u>X</u>	_____
• Allison Hendrick	_____	<u>X</u>
• Lynnette Jenkins	<u>X</u>	_____
• Mary Jane Wagle	<u>X</u>	_____

III. Approval of Minutes

A. June 28, July 26, 2022 - Regular Meetings

June 28 and July 26, 2022, Board meeting minutes were reviewed. Moved by Mattenson, Second by Jenkins; the following vote took place:

Meeting Minutes were Approved by the following vote: AYES – Mattenson, Jenkins, Wagle, Molodow, Wagle. NAYES – 0, Abstain – 0. Absent – Hendrick, Getz.

IV. Directors' Updates

- A. New School Year Enrollment, ADA update
- B. Academic Achievement Update – Matrix WASC Self-Study
- C. HR/Staff Update- Admin Transitions
- D. William's Legislation Audit AB-599
- E. Recent Issues at Bernstein Complex Update

Director Lopez provided an overview of enrollment and attendance. Directors Woelke and Lopez provided an update on recent issues related to Fentanyl proliferation in the Hollywood Community. Director Woelke updated the board on administrative transitions at APEX and a status report on Williams Legislation audit at APEX Academy. Director Lopez reviewed the timeline and process for the upcoming WAC Self-Study visit for Matrix.

V. Business for Review and Discussion

- A. School Facilities – 2021-22 Prop39 Over Allocation Penalty
- B. Vision Retreat - Saturday November 5, 2022 @12Noon-4PM, Date and Location TBD
- C. 2022-23 Budget overview – Hold harmless update
- D. Administering Medication and Monitoring Health Conditions Policy

Ayanthy Peiris from ExEd provided an update on the latest budget news, inclusive of latest on Hold-Harmless allocations. The board retreat date and time was confirmed. Director Woelke informed the board about the training and education provided to entire student body and staff regarding Fentanyl overdose, indicating that PazLo has been actively educating our community and securing Narcan since the Spring 2022, when we first identify OD issues in the Hollywood area. Director Lopez updated the board on final facilities issues at both schools.

VI. Business for Action

- A. Review of June 2021-22 and August 2022-23 financial statements, Enrollment/ADA, check/voucher register and balance sheet for APEX Academy and Matrix for Success Academy.

Ayanthy Peiris from ExEd, provided the financial dashboard and reviewed the June and August 2022 financials. Moved by Molodow, Second by Wagle; the following vote took place:

Item A was Approved by the following vote: AYES – Molodow, Wagle, Jenkins, Mattenson. NAYES – 0, Abstain – 0. Absent – Getz, Hendrick.

- B. Review and approval of Unaudited Actuals for fiscal year 2021-22.

Ayanthy Peiris from ExEd, reviewed the Unaudited Actuals for 2021-22 highlighting the positive Net Income for both schools for fiscal year ending June 30, 2022. Moved by Molodow, Second by Wagle; the following vote took place:

Item B was Approved by the following vote: AYES – Molodow, Wagle, Jenkins, Mattenson. NAYES – 0, Abstain – 0. Absent – Hendrick, Getz.

- C. Recommendation to approve the 2022-23 Spring Consolidated Application Reporting (CAR) forms for APEX Academy and Matrix for Success Academy. These forms are compliance items for receipt of federal revenue.

Ayanthy Peiris from ExEd, reviewed the Spring Con Apps for both schools for 2022-23 discussing expected revenue from the various federal Title programs (Title I, II, IV). Moved by Molodow, Second by Wagle; the following vote took place:

Item C was Approved by the following vote: AYES – Molodow, Wagle, Jenkins, Mattenson. NAYES – 0, Abstain – 0. Absent – Hendrick, Getz.

- D. Review and approval of Compliance Monitoring and Certification of Board Compliance Review 2022-2023. This is an annual certification of compliance within various aspects of operations of a charter school.

Director Lopez reviewed the Compliance certification forms/checklists for both schools for the 2022-23, indicating the item still in progress regarding credentialing matters. Moved by Mattenson, Second by Jenkins; the following vote took place:

Item D was Approved by the following vote: AYES – Molodow, Wagle, Jenkins, Mattenson. NAYES – 0, Abstain – 0. Absent – Hendrick, Getz.

- E. Review and approval of Policy for Administering Medication and Monitoring Health Conditions. This policy clarifies the ability and instances when trained school staff may assist with monitoring and administering medications in cases of emergency and while waiting for emergency first responders to arrive.

Director Lopez reviewed the policy for administering medication on campus by school staff. Moved by Jenkins, Second by Molodow; the following vote took place:

Item E was Approved by the following vote: AYES – Molodow, Wagle, Jenkins, Mattenson. NAYES – 0, Abstain – 0. Absent – Hendrick, Getz.

- F. Approve AB361 Compliance Resolution; it provides that if a state of emergency remains in place, a local agency must make certain findings by majority vote to continue using the bill's exemption to the Brown Act teleconferencing rules. Given current health conditions, it is recommended that the Board of Directors approve Resolution: Teleconference Board Meeting Pursuant to Special Rules in Government Code Section 54953(e) and approve the November 2022 PazLo Meeting to be held as a Teleconference Board Meeting.

Director Lopez reviewed the AB361 resolution for compliance. Moved by Jenkins, Second by Mattenson; the following vote took place:

Item F was Approved by the following vote: AYES – Molodow, Wagle, Mattenson, Jenkins. NAYES – 0, Abstain – 0. Absent – Getz, Hendrick.

- G. Review, certification, and approval of Matrix for Success Academy NCB Compliance. As approved at earlier meeting resolution and policy, Governing Board certifies ongoing full compliance of NCB documentation and ADAreports at every regular meeting for every attendance month/learning period throughout the school year.

Matrix Site Administrator Brooks reviewed compliance certifications and related documents for school months ended and completed prior to the present Governing Board meeting date. Moved by Wagle, Second by Mattenson; the following vote took place:

Item G was Approved by the following vote: AYES – Mattenson, Jenkins, Molodow, Wagle. NAYES – 0, Abstain – 0. Absent – Getz, Hendrick.

VII. Public Comment

- A. TBD

No public comment.

VIII. Closed Session

Personnel (Government Code Section 54957)

- a. Personnel

No closed session held.

IX. Adjournment

- a. Meeting was adjourned at 5:05PM.

Moved by Wagle, Second by Mattenson; the following vote took place:

Adjournment was Approved by the following vote AYES – Molodow, Wagle, Mattenson, Jenkins. NAYES – 0, Abstain – 0. Absent – Getz, Hendrick.

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 817-6550. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the APEX Academy Main Office, Room 321.

The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the APEX Academy Main Office, as well as at: www.apexacademyia.org