

PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS
Governing Board of APEX Academy and Matrix for Success Academy
REGULAR GOVERNING BOARD MEETING MINUTES

1309 N. Wilton Place, Los Angeles, CA 90028 – Bernstein Library

1010 E. 34th Street, Los Angeles, CA 90011 – Room 1

COVID19 SOCIAL DISTANCING - TELECONFERENCE MTG.

12:00 PM, Saturday November 5, 2022

I. Call to Order

Meeting was called to order at 12:25PM.

II. Roll Call

	Present	Absent
● Jody Molodow	<u>X</u>	_____
● June Getz	<u>X</u>	_____
● Marla Mattenson	<u>X</u>	_____
● Allison Hendrick	_____	<u>X</u>
● Lynnette Jenkins	<u>X</u>	_____
● Mary Jane Wagle	<u>X</u>	_____

III. Approval of Minutes

A. October 4, 2022 - Regular Meeting

October 4, 2022, Board meeting minutes were reviewed. Moved by Wagle, Second by Getz; the following vote took place:

Meeting Minutes were Approved by the following vote: AYES – Mattenson, Jenkins, Wagle, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Hendrick.

IV. Directors' Updates

- A. New School Year Enrollment, ADA update
- B. Academic Achievement Update – Matrix WASC Self-Study Visit November 7-9, 2022
- C. HR/Staff Update- Admin Transitions
- D. Recent Issues at Bernstein Complex Update

Director Woelke updated the board on administrative transitions at APEX and a status report on Williams Legislation audit at APEX Academy. Director Lopez reviewed enrollment and attendance. Directors Woelke and Lopez provided an update on ongoing issues related to Fentanyl proliferation in the Hollywood Community affecting the Bernstein HS complex. Director Lopez reviewed the process for the upcoming WASC Self-Study visit for Matrix and discussed highlights from the self-study report.

V. Business for Review and Discussion

- A. School Facilities – 2021-22 Prop39 Over Allocation Penalty
- B. Vision Retreat - Saturday November 5 @12Noon-4PM
- C. Employee Retention Stipend
- D. Annual Brown Act Training

Director Woelke and Lopez discussed an update on facilities search and Prop39 over-allocation penalty payment to LAUSD. Ayanthy Peiris from ExEd provided an update on the latest budget news, inclusive of latest on Hold-Harmless allocations. The need for an employee retention stipend was reviewed in light of ongoing labor struggles within LAUSD and the teachers' union. Brown Act training materials discussed and to be sent to Governing Board.

VI. Business for Action

- A. Review of September 2022 financial statements, Enrollment/ADA, check/voucher register and balance sheet for APEX Academy and Matrix for Success Academy.

Ayanthy Peiris from ExEd, provided the financial dashboard and reviewed the June and August 2022 financials. Moved by Molodow, Second by Mattenson; the following vote took place:

Item A was Approved by the following vote: AYES – Mattenson, Jenkins, Wagle, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Hendrick.

- B. Review and approval of updates to PazLo Fiscal Policies Handbook. Language has been updated within the Bank Reconciliation section of the handbook to reflect current practices.

Ayanthy Peiris from ExEd, reviewed recommended language changes within the PazLo Fiscal Policies Handbook to reflect updated practices in reconciliation process. Moved by Molodow, Second by Mattenson; the following vote took place:

Item B was Approved by the following vote: AYES – Mattenson, Jenkins, Wagle, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Hendrick.

- C. Review and approval of Employee Retention Stipends. Given ongoing employment shortages affecting the education sector along with local school districts and authorizer's (LAUSD) retention initiatives, employee retention has and likely will continue to be a challenge for schools.

Director Woelke and Lopez reviewed recommended retention stipend considering labor struggles between LAUSD and its teacher union, teacher shortages across the state, ongoing inflation, and overall boost of morale given the mental health and physical health issues stemming from the pandemic. Financial data was discussed to ensure organization can implement recommended retention stipend. Moved by Mattenson, Second by Molodow; the following vote took place:

Item C was Approved by the following vote: AYES – Mattenson, Jenkins, Wagle, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Hendrick.

- D. Review and approval of Multi-Language Learners (EL) Master Plans for APEX Academy and Matrix for Success Academy. Given the impact of COVID-19 on data points included on reclassification criteria, additional options have been added to the criteria for reclassification.

Item D postponed to future meeting.

- E. Approve AB361 Compliance Resolution; it provides that if a state of emergency remains in place, a local agency must make certain findings by majority vote to continue using the bill's exemption to the Brown Act teleconferencing rules. Given current health conditions, it is recommended that the Board of Directors approve Resolution: Teleconference Board Meeting Pursuant to Special Rules in Government Code Section 54953(e) and approve the Nov/Dec 2022 PazLo Meeting to be held as a Teleconference Board Meeting.

Director Lopez reviewed the AB361 resolution for compliance. Moved by Jenkins, Second by Mattenson; the following vote took place:

Item E was Approved by the following vote: AYES – Mattenson, Jenkins, Wagle, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Hendrick.

- F. Review, certification, and approval of Matrix for Success Academy NCB Compliance. As approved at earlier meeting resolution and policy, Governing Board certifies ongoing full compliance of NCB documentation and ADA reports at every regular meeting for every attendance month/learning period throughout the school year.

Item F postponed to future meeting.

VII. Public Comment

- A. TBD

No public comment

VIII. Closed Session

- Personnel (Government Code Section 54957)
a. Personnel

No closed session held.

IX. Adjournment

- a. Meeting was adjourned at 1:10PM.

Moved by Wagle, Second by Mattenson; the following vote took place:

Adjournment was Approved by the following vote: AYES – Mattenson, Jenkins, Wagle, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Hendrick.

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 817-6550. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the APEX Academy Main Office, Room 321.

The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the APEX Academy Main Office, as well as at: www.apexacademyia.org