

PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS
Governing Board of APEX Academy and Matrix for Success Academy
REGULAR GOVERNING BOARD MEETING MINUTES

1309 N. Wilton Place, Los Angeles, CA 90028 – Bernstein Library

1010 E. 34th Street, Los Angeles, CA 90011 – Room 1

COVID19 SOCIAL DISTANCING - TELECONFERENCE MTG.

4:00 PM, Tuesday December 13, 2022

I. Call to Order

Meeting was called to order at 4:11PM.

II. Roll Call

	Present	Absent
● Jody Molodow	<u>X</u>	_____
● June Getz	<u>X</u>	_____
● Marla Mattenson	<u>X</u>	_____
● Allison Hendrick	_____	<u>X</u>
● Lynnette Jenkins	_____	<u>X</u>
● Mary Jane Wagle	<u>X</u>	_____

III. Approval of Minutes

A. November 5, 2022 - Regular Meeting, November 5, 2022 Vision Retreat

November 5, 2022, Regular Board meeting minutes were reviewed. Moved by Wagle, Second by Mattenson; the following vote took place:

Meeting Minutes were Approved by the following vote: AYES – Mattenson, Wagle, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Jenkins, Hendrick.

IV. Directors' Updates

- A. Enrollment, ADA update
- B. Academic Achievement Update – Matrix WASC Self-Study Visiting Committee Review
- C. HR/Staff Update
- D. APEX Williams Legislation Audit Review

Director Lopez provided and reviewed a 10-year enrollment and ADA report for APEX Academy, highlighting the clear declining enrollment pattern in the greater Hollywood area; such pattern exacerbated by the COVID Pandemic. Director Woelke reviewed the Matrix enrollment and ADA pattern over the last 4 years. Director Lopez reviewed the WASC Self-Study report for Matrix and discussed highlights from increasing graduating classes. Results from the Williams Audit were reviewed.

V. Business for Review and Discussion

- A. School Facilities – APEX Prop39, Matrix 2nd site search
- B. Employee Retention Stipend
- C. Annual Brown Act Training

Director Woelke discussed an update on facilities search and Prop39 over-allocation penalty payment to LAUSD. The need for an employee retention stipend was reviewed in light of ongoing labor struggles within LAUSD and the teachers' union. Brown Act training updates discussed with Governing Board.

VI. Business for Action

- A. Review of October 2022 financial statements, Enrollment/ADA, check/voucher register and balance sheet for APEX Academy and Matrix for Success Academy.

Ayanthy Peiris from ExEd, provided the financial dashboard and reviewed the October 2022 financials. Moved by Mattenson, Second by Getz; the following vote took place:

Item A was Approved by the following vote: AYES – Mattenson, Wagle, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Jenkins, Hendrick.

- B. Review and approval of 1st Interim Reports for APEX Academy and Matrix for Success Academy. These compliance reports are due to authorizer and LACOE.

Ayanthy Peiris from ExEd, provided and reviewed financial data from the 1st Interim Report. Moved by Molodow, Second by Wagle; the following vote took place:

Item B was Approved by the following vote: AYES – Mattenson, Wagle, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Jenkins, Hendrick.

- C. Review and approval of PazLo's 2021-22 Annual Independent Audit. The independent annual audit is a legal requirement and must be reviewed and approved by governing board of a charter school. Once approved, the audit is due to authorizer, county and CDE.

Vanessa Pineda from Christy White provided and reviewed the independent annual audit for PazLo Education Foundation inclusive of respective financial data; no findings were reported. Moved by Wagle, Second by Molodow; the following vote took place:

Item C was Approved by the following vote: AYES – Mattenson, Wagle, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Jenkins, Hendrick.

- D. Governing Board inactive member removal action. “Any director, except for the representative appointed by the charter authorizer, may be removed, with or without cause, by the vote of the majority of the members of the entire Board of Directors at a special meeting called for that purpose, or at a regular meeting, provided that notice of that meeting and of the removal questions are given in compliance with the provisions of the Ralph M. Brown Act (“Brown Act”) (Chapter 9 (commencing with Section 54950) of Division 2 of Title 5 of the Government Code).”

As prescribed by organization’s Bylaws and due to long-term absence, Governing Board discussed and came to concurrence with the formal removal of board member Hendrick from PazLo Education Foundation. Board member may return at any time into the governing board as prescribed by Bylaws and by majority vote. Moved by Getz, Second by Wagle; the following vote took place:

Item D was Approved by the following vote: AYES – Mattenson, Wagle, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Jenkins, Hendrick.

- E. Approve AB361 Compliance Resolution; it provides that if a state of emergency remains in place, a local agency must make certain findings by majority vote to continue using the bill’s exemption to the Brown Act teleconferencing rules. Given current health conditions, it is recommended that the Board of Directors approve Resolution: Teleconference Board Meeting Pursuant to Special Rules in Government Code Section 54953(e) and approve the January 2023 PazLo Meeting to be held as a Teleconference Board Meeting.

Director Lopez reviewed the AB361 resolution for compliance. Moved by Molodow, Second by Wagle; the following vote took place:

Item E was Approved by the following vote: AYES – Mattenson, Wagle, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Jenkins, Hendrick.

- F. Review, certification, and approval of Matrix for Success Academy NCB Compliance. As approved at earlier meeting resolution and policy, Governing Board certifies ongoing full compliance of NCB documentation and ADA reports at every regular meeting for every attendance month/learning period throughout the school year.

Dr. Brooks, Matrix administrator, reviewed documentation regarding compliance with IS procedures and regulations. Moved by Molodow, Second by Mattenson; the following vote took place:

Item F was Approved by the following vote: AYES – Mattenson, Wagle, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Jenkins, Hendrick.

VII. Public Comment

- A. TBD

No public comment.

VIII. Closed Session

- Personnel (Government Code Section 54957)
a. Personnel

No closed session held.

IX. Adjournment

- a. Meeting was adjourned at 5:31PM.

Moved by Wagle, Second by Mattenson; the following vote took place:

Adjournment was Approved by the following vote: AYES – Mattenson, Wagle, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Jenkins, Hendrick.

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 817-6550. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the APEX Academy Main Office, Room 321.

The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the APEX Academy Main Office, as well as at: www.apexacademy.org