

PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS
Governing Board of APEX Academy and Matrix for Success Academy
REGULAR GOVERNING BOARD MEETING MINUTES

1309 N. Wilton Place, Los Angeles, CA 90028 – Bernstein Library

1010 E. 34th Street, Los Angeles, CA 90011 – Room 1

4:00 PM, Tuesday February 21, 2023

I. Call to Order

Meeting was called to order at 4:06PM.

II. Roll Call

	Present	Absent
● Jody Molodow	X_____	_____
● June Getz	X_____	_____
● Marla Mattenson	_____	X_____
● Lynnette Jenkins	X_____	_____
● Mary Jane Wagle	X_____	_____

III. Approval of Minutes

A. January 24, 2023 - Regular Meeting

January 24, 2023, Regular Board meeting minutes were reviewed. Moved by Wagle, Second by Molodow; the following vote took place:

Meeting Minutes were Approved by the following vote: AYES – Wagle, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Mattenson, Jenkins.

IV. Directors' Updates

- A. Enrollment, ADA update
- B. Academic Achievement Update – Matrix WASC Letter for Accreditation, APEX Oversight
- C. HR/Staff Update

Director Lopez reviewed the WASC accreditation letter explaining the 6-year term and the mid-cycle visit process, highlighting the collaborative work by the Matrix team and staff.

Director Woelke reviewed the schools' enrollment and ADA. Director Lopez covered staffing plans for the upcoming school year.

Director Woelke covered the upcoming oversight visits and CCSA conference attendance.

V. Business for Review and Discussion

- A. School Facilities – APEX Prop39, Matrix search, PazLo Office/Storage Space
- B. CA Emergency State Expiration
- C. Executive Directors Employment
- D. Review Element 15
- E. Brown Act Update and Calendar Update for 2022-23 and 2023-24

The Board was updated on the expiration of the State of Emergency and the implications of logistics of meeting in-person considering new rules for teleconferencing, along with calendar of meeting options for 2023-24. Director Lopez updated the Board on facilities for 2023-24, focusing on the need for office and storage space for APEX as plans for transitioning evolve. An update on progress on overall strategy for PazLo growth and expansion was provided by Director Lopez, inclusive of Executive director roles and leadership development. APEX's Charter Element 15 was discussed by the Board.

VI. Business for Action

- A. Review of January 2023 financial statements, Enrollment/ADA, check/voucher register and balance sheet for APEX Academy and Matrix for Success Academy.

Ayanthy Peiris from ExEd, provided the financial dashboard and reviewed the January 2023 financials. Moved by Molodow, Second by Wagle; the following vote took place:

Item A was Approved by the following vote: AYES – Wagle, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Mattenson, Jenkins.

- B. Review and certification of independent auditor selection. PazLo has engaged Christy White, a CA professional accountancy corporation, for a 3-year term; the 2022-23 would be its third audit year.

Director Lopez reviewed the Christy White contract and costs. Moved by Wagle, Second by Getz; the following vote took place:

Item B was Approved by the following vote: AYES – Wagle, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Mattenson, Jenkins.

- C. Review and approve the Matrix for Success Academy Instructional Calendar for the 2023-24 School Year. Approval allows us to plan all PD, employment agreements, attendance periods, and operational events for the upcoming school year.

Director Lopez provided a review of the instructional calendar for PazLo schools; the Matrix calendar is inclusive of both tracks A and B.

Moved by Wagle, Second by Molodow; the following vote took place:

Item C was Approved by the following vote: AYES – Wagle, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Mattenson, Jenkins.

D. Review and approve updated employment agreements for Executive Director for school year 2023-24.

Governing board reviewed and approved employment agreement for Executive Director Woelke for school year 2023-24, effective July 1, 2023. Moved by Wagle, Second by Jenkins; the following vote took place:

Item D was Approved by the following vote: AYES – Jenkins, Wagle, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Mattenson.

E. Review, certification, and approval of Matrix for Success Academy NCB Compliance. As approved at earlier meeting resolution and policy, Governing Board certifies ongoing full compliance of NCB documentation and ADA reports at every regular meeting for every attendance month/learning period throughout the school year.

Dr. Brooks, Matrix administrator, reviewed documentation regarding compliance with IS procedures and regulations. Moved by Molodow, Second by Getz; the following vote took place:

Item E was Approved by the following vote: AYES – Jenkins, Wagle, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Mattenson.

VII. Public Comment

A. TBD

No public comment.

VIII. Closed Session

Personnel (Government Code Section 54957)

- a. Personnel
- b. Executive Directors Employment

Closed session held. Report out: Action taken on employment of Executive Director; public vote held and recorded on Business for Action Item D.

IX. Adjournment

a. Meeting was adjourned at **5:09PM**.

Moved by Wagle, Second by Getz; the following vote took place:

Adjournment was Approved by the following vote: AYES – Jenkins, Wagle, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Mattenson.

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 817-6550. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the APEX Academy Main Office, Room 321.

The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the APEX Academy Main Office, as well as at: www.apexacademyia.org