

PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS
Governing Board of APEX Academy and Matrix for Success Academy
REGULAR MEETING ORDER OF BUSINESS

1309 N. Wilton Place, Los Angeles, CA 90028 – Bernstein Library

1010 E. 34th Street, Los Angeles, CA 90011 – Room 1

COVID19 SOCIAL DISTANCING - TELECONFERENCE MTG.

4:00 PM, Tuesday May 23, 2023

Join Zoom Meeting <https://us06web.zoom.us/j/3455785840>

Meeting ID: 345 578 5840

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Find your local number: <https://us06web.zoom.us/j/3455785840>

I. Call to Order

Meeting was called to order at _____.

II. Roll Call

	Present	Absent
• Jody Molodow	_____	_____
• June Getz	_____	_____
• Marla Mattenson	_____	_____
• Lynnette Jenkins	_____	_____
• Mary Jane Wagle	_____	_____

III. Approval of Minutes

A. March 28, April 11, 2023 - Regular Meetings

IV. Directors' Updates

- A. Enrollment, ADA update
- B. Academic Achievement Update – Matrix Oversight
- C. HR/Staff Update
- D. LCAP Update
- E. Matrix Graduation June 2 @1PM, APEX Graduation June 6 @5PM, APEX MS Culmination June 7 @5PM

V. Business for Review and Discussion

- A. School Facilities – APEX Prop39 overallocation, Matrix lease at St. Patrick's, PazLo/APEX Office/Storage Space
- B. Update on IP Resolution from May 2022
- C. Matrix LCAP – PUBLIC HEARING
- D. Review of 990 IRS Forms

VI. Business for Action

- A. Review of March and April 2023 financial statements, Enrollment/ADA, check/voucher register and balance sheet for APEX Academy and Matrix for Success Academy.
- B. Review and approval of IRS Form 990. Annual tax forms for nonprofit corporations have been filed as required.
- C. Review and approve Facilities Lease Addendum for the 2023-24 school year at St. Patrick's Church for Matrix for Success Academy. Talks with the archdiocese resulted in lease terms similar to the past 4 years in terms of costs/rate.
- D. Review and approval of UCP procedures/plans. While the procedures and plans have been in place and are annually approved through the LAUSD Compliance Checklist, the FPM Team at CDE recommended that these documents be separately approved by our Governing Board.
- E. Review and approval of updated PazLo Fiscal Policies Handbook. Updates are being recommended, inclusive of spending thresholds to be more in line with similar organizations in the charter school sector within Los Angeles.
- F. Review and approval of Fulfillment Fund Support contracts for the next 3 graduating cohorts of students. These contracts will allow us to continue to support APEX students regardless of HS they go and into post-secondary enrollment.
- G. Review and approval of independent contractor agreement with Jeffrey Jacob for school year 2023-24. This will allow us to continue the support for our DPNG learning platform and necessary consulting as we evolve

the platform to its 2.0 version to be used by other school systems through respective admin dashboards. Additionally, this will allow for continuity transitioning e-rate program support to federal programs compliance personnel.

- H. Review and approve Calendar of Meetings for 2023-24.
- I. Review and approval of Arts, Music, Instructional Materials Block Grant Plan for APEX Academy and Matrix for Success Academy. These funds are part of the current budget as one-time funds to be used to support instructional materials, staff salaries, benefits, and curriculum development.
- J. Review, certification, and approval of Matrix for Success Academy NCB Compliance. As approved at earlier meeting resolution and policy, Governing Board certifies ongoing full compliance of NCB documentation and ADA reports at every regular meeting for every attendance month/learning period throughout the school year.

VII. Public Comment

- A. TBD

VIII. Closed Session

Personnel (Government Code Section 54957)

- a. Personnel
- b. Executive Directors Employment

IX. Adjournment

- a. Meeting was adjourned at _____.

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 817-6550. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the APEX Academy Main Office, Room 321. The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the APEX Academy Main Office, as well as at: www.apexacademyia.org