

PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS
Governing Board of APEX Academy and Matrix for Success Academy
REGULAR GOVERNING BOARD MEETING MINUTES

1309 N. Wilton Place, Los Angeles, CA 90028 – Bernstein Library
1010 E. 34th Street, Los Angeles, CA 90011 – Room 1
COVID19 SOCIAL DISTANCING - TELECONFERENCE MTG.
4:00 PM, Tuesday December 14, 2021

Join Zoom Meeting <https://us02web.zoom.us/j/3773149231?pwd=eXJuQXdaNjB3WDhYRHdwMk9SR2JPZz09>

Meeting ID: 377 314 9231 Passcode: 891427

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I. Call to Order

Meeting was called to order at 4:06PM.

II. Roll Call

	Present	Absent
● Jody Molodow	<u>X</u>	_____
● June Getz	<u>X</u>	_____
● Marla Mattenson	<u>X</u>	_____
● Allison Hendrick	<u>X</u>	_____
● Lynnette Jenkins	_____	<u>X</u>
● Mary Jane Wagle	_____	<u>X</u>

III. Approval of Minutes

A. November 16, 2021- Regular Meeting

November 16, 2021, Board meeting minutes were reviewed. Moved by Mattenson, Second by Getz; the following vote took place:

Meeting Minutes were Approved by the following vote: AYES- Mattenson, Hendrick, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Jenkins, Wagle.

IV. Directors' Updates

- A. Enrollment, attendance update
- B. Academic Update – Grad Rate/AG Rate
- C. HR/Staff Update – COVID Guidance Update
- D. APEX Academy – Admin Update – D. Tran
- E. Matrix for Success Academy – Admin Update – Dr. R. Brooks

Director Lopez reviewed latest COVID-19 infection rates and push for vaccinations, and guidance from District and County. Site administrator Dr. Brooks from Matrix provided updated enrollment and ADA data, reporting that enrollment projections per approved budget will be met within the next month. Principal Tran of APEX updated the board on enrollment and ADA. Director Lopez reported the latest achievement data involving cohort graduation rates and A-G eligibility rates; cohort grad rate growth of over 15% from previous year was highlighted as a powerful success amid the COVID pandemic.

V. Business for Review and Discussion

- A. School Facilities
- B. Annual Independent Audit update
- C. 1st Interim Report
- D. Educator Effectiveness Funding Block Grant
- E. Update on DP/DPNG and C3 development

Director Lopez provided an update on facilities for both APEX and Matrix and went through the revised AB361 resolutions needed in order to maintain Brown Act Compliance. Per regulations, Administrator Woelke reviewed during a second meeting the Educator Effectiveness Funding Block Grant, indicating that this will allow us to continue to support our teachers' professional development and wellness; this new funding will offset expenses already in place to support our staff; feedback and input was received and discussed. Director Lopez reviewed development and progress related to the C3 mental wellness model, indicating that Mr. Paz has effectively documented the competencies, processes, and definitions of all components as it relates to the wellness support and approach with students at school sites. Mr. Paz provided additional updates and indicated that the next phase is the development and documentation of the C3 model related to supporting the wellness of the adults/staff within school communities. In addition, a process to certify staff in the implementation of the C3 Model is still in progress. Governing Board requested a dedicated meeting in January 2022 to review the C3 Model developed. 1st interim report was reviewed and discussed.

VI. Business for Action

- A. Review of November 2021 financial statements, Enrollment/ADA, check/voucher register and balance sheet for

APEX Academy and Matrix for Success Academy.

Ayanthy Peiris from ExEd, provided the financial dashboard and reviewed the November 2021, financials. Moved by Mattenson, Second by Molodow; the following vote took place:

Item A was Approved by the following vote: AYES- Mattenson, Hendrick, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Jenkins, Wagle.

- B. Review and approval of 1st Interim Reports for APEX Academy and Matrix for Success Academy. These compliance reports are due to authorizer and LACOE.

Ayanthy Peiris from ExEd, provided a review of the 1st Interim Report. Moved by Getz, Second by Molodow; the following vote took place:

Item B was Approved by the following vote: AYES- Mattenson, Hendrick, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Jenkins, Wagle.

- C. Review and approval of PazLo’s 2020-21 Annual Independent Audit. The independent annual audit is a legal requirement and must be reviewed and approved by governing board of a charter school. Once approved, the audit is due to authorizer, county and CDE.

Vanessa Pineda from Christy White reviewed the 2020-21 Annual Audit for the board, she explained the additional complexities given the evolving guidance related to pandemic issues. Director Lopez highlighted the positive net income for the organization and the “unmodified and no findings” results of the independent audit. Moved by Mattenson, Second by Getz; the following vote took place:

Item C was Approved by the following vote: AYES- Mattenson, Hendrick, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Jenkins, Wagle.

- D. Review and approval of Educator Effectiveness Funding Block Grant plan. Following up on the hearing and discussion from previous meeting, approval is recommended. The plan will continue to support educator growth and development programs, as well as employee wellness programs.

Margret Woelke reviewed the EEF Grant Plan for the board highlighting the uses related to coaching and wellness of staff; public hearing held on November 16, 2021. Moved by Mattenson, Second by Molodow; the following vote took place:

Item D was Approved by the following vote: AYES- Mattenson, Hendrick, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Jenkins, Wagle.

- E. Approve AB361 Compliance Resolution; it provides that if a state of emergency remains in place, a local agency must make certain findings by majority vote to continue using the bill’s exemption to the Brown Act teleconferencing rules. Given current health conditions, it is recommended that the Board of Directors approve Resolution: Teleconference Board Meeting Pursuant to Special Rules in Government Code Section 54953(e) and approve the January 2022 PazLo Meeting to be held as a Teleconference Board Meeting.

Director Lopez reviewed the revised AB 361 resolution provided by legal counsel. Moved by Mattenson, Second by Getz; the following vote took place:

Item E was Approved by the following vote: AYES- Mattenson, Hendrick, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Jenkins, Wagle.

- F. Review, certification, and approval of Matrix for Success Academy NCB Compliance. As approved at earlier meeting resolution and policy, Governing Board certifies ongoing full compliance of NCB documentation and ADAreports at every regular meeting for every attendance month/learning period throughout the school year.

Matrix Site administrator Brooks reviewed compliance certifications and related documents for school months ended and completed prior to the present Governing Board meeting date. Moved by Mattenson, Second by Getz; the following vote took place:

Item F was Approved by the following vote: AYES- Mattenson, Hendrick, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Jenkins, Wagle.

VII. Public Comment

- A. TBD

No public comment.

VIII. Closed Session

- Personnel (Government Code Section 54957)
 - a. Executive Director

No closed session held.

IX. Adjournment

- a. Meeting was adjourned at 5:48PM.

Moved by Mattenson, Second by Hendrick; the following vote took place:

Adjournment was Approved by the following vote: AYES- Mattenson, Hendrick, Getz, Molodow. NAYES – 0, Abstain – 0. Absent – Jenkins, Wagle.

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 817-6550.

Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the APEX Academy Main Office, Room 321.

The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the APEX Academy Main Office, as well as at: www.apexacademyia.org