

PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS
Governing Board of APEX Academy and Matrix for Success Academy
REGULAR GOVERNING BOARD MEETING MINUTES

1309 N. Wilton Place, Los Angeles, CA 90028 – Bernstein Library

1010 E. 34th Street, Los Angeles, CA 90011 – Room 1

COVID19 SOCIAL DISTANCING - TELECONFERENCE MTG.

4:00 PM, Tuesday January 25, 2022

Join Zoom Meeting <https://us06web.zoom.us/j/86035608266?pwd=b1NXSzRBW5NSNGUGXkzdkdzC9tUT09>

Meeting ID: 860 3560 8266 Passcode: 155288

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I. Call to Order

Meeting was called to order at 4:14PM.

II. Roll Call

	Present	Absent
• Jody Molodow	<u>X</u>	_____
• June Getz	<u>X</u>	_____
• Marla Mattenson	_____	<u>X</u>
• Allison Hendrick	<u>X</u>	_____
• Lynnette Jenkins	<u>X</u>	_____
• Mary Jane Wagle	<u>X</u>	_____

III. Approval of Minutes

A. December 14, 2021, January 18, 2022 - Regular Meetings

Minutes not available for approval.

IV. Directors' Updates

- A. Enrollment, attendance update
- B. Academic Update – Grad Rate/AG Rate, DASS status
- C. HR/Staff Update – Omicron COVID Update
- D. APEX Academy – Admin Update – D. Tran
- E. Matrix for Success Academy – Admin Update – Dr. R. Brooks

Director Lopez provided an overview of enrollment and attendance, indicating that a dip in ADA is expected during the current school month and possibly the next one given the ongoing Omicron Variant infection surge. Lopez reviewed the newly released grad rates as a tremendous success given the pandemic and remote learning during 2020-21. Director Lopez also informed the Board about the accelerated DASS timeline released, where the DASS survey is due by end of February 2022 and the board certification by April 2022; he stated that the survey for Matrix has been completed and that the DASS survey for APEX will be conducted over the next 2-3 weeks.

Lopez provided an overview of the logistical challenges and personnel challenges resulting from the COVID19 surge with infections affecting attendance of staff and students. Principal Tran shared the difficulties faced in providing classroom coverage and instruction given the limitations of staff out due to infection; coordination with co-located LAUSD schools has been ongoing and consistent. Margret Woelke shared the impact of the surge on the staff at Matrix, which has presented logistical challenges on staff available to provide additional in-person support.

V. Business for Review and Discussion

- A. School Facilities
- B. Update C3 development and staff wellness given pandemic effects
- C. SARC Reports
- D. LAUSD Oversight Visits

Director Lopez shared with the Board that the APEX FUA was finalized bringing savings of \$29K from budgeted amount for facilities costs for 2021-22. Director Lopez proceeded to update the board on the increasing challenges stemming from the ongoing Omicron surge; additional infections of staff were reported which has significantly affected operations and instruction over the last and current school weeks. Logistical and operational challenges are expected to continue until the surge plateaus and subsides.

Director Lopez reported that the toll on the mental health and wellness of school staff is evident as secondary trauma and loss/grief has been experienced more heavily since the start of the year. It was shared that Lopez, Woelke and Huitron have been developing additional wellness programs to implement this year to help our staff cope and improve their wellness given the challenging times.

Lopez indicated that documenting our wellness programs as components of our C3 is crucial to completing our development of our innovative approaches to wellness of students and staff. Mr. Paz joined in the zoom meeting to expand on the work to be done regarding C3, however given his health, he was not able to review proposed timeline and tasks related to his work with C3 and wellness program development.

Administrator Woelke reported that SARC reports will be completed and posted as required by February. Director Lopez informed the Board that oversight visits are coming up and that staff has been working toward completing all compliance documentation required.

VI. Business for Action

- A. Review of December 2021 financial statements, Enrollment/ADA, check/voucher register and balance sheet for APEX Academy and Matrix for Success Academy.

Ayanthy Peiris from ExEd, provided the financial dashboard and reviewed the December 2021, financials. Moved by Wagle, Second by Molodow; the following vote took place:

Item A was Approved by the following vote: AYES- Wagle, Jenkins, Hendrick, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Mattenson.

- B. Review and approval of Extension for Independent Contractor’s Agreement with Alfonso Paz for leadership support, C3 Development, and related staff wellness supports through June 2022. Extension will allow for additional coaching, mental health support, and completion of C3 mental health model and certification of key employees.

No action taken on Item B. Item postponed to future meeting.

- C. Approve AB361 Compliance Resolution; it provides that if a state of emergency remains in place, a local agency must make certain findings by majority vote to continue using the bill’s exemption to the Brown Act teleconferencing rules. Given current health conditions, it is recommended that the Board of Directors approve Resolution: Teleconference Board Meeting Pursuant to Special Rules in Government Code Section 54953(e) and approve the February 2022 PazLo Meetings to be held as a Teleconference Board Meeting.

Director Lopez reviewed the revised AB 361 resolution provided by legal counsel. Moved by Wagle, Second by Jenkins; the following vote took place:

Item C was Approved by the following vote: AYES- Wagle, Hendrick, Molodow, Getz, Jenkins. NAYES – 0, Abstain – 0. Absent – Mattenson.

- D. Review, certification, and approval of Matrix for Success Academy NCB Compliance. As approved at earlier meeting resolution and policy, Governing Board certifies ongoing full compliance of NCB documentation and ADA reports at every regular meeting for every attendance month/learning period throughout the school year.

Matrix Site administrator Brooks and Director Lopez reviewed compliance certifications and related documents for school months ended and completed prior to the present Governing Board meeting date. Moved by Jenkins, Second by Molodow; the following vote took place:

Item D was Approved by the following vote: AYES- Wagle, Hendrick, Molodow, Getz, Jenkins. NAYES – 0, Abstain – 0. Absent – Mattenson.

VII. Public Comment

- A. TBD

No public comment.

VIII. Closed Session

- Personnel (Government Code Section 54957)
a. Executive Director

No closed session held.

IX. Adjournment

- a. Meeting was adjourned at 5:03PM.

Moved by Getz, Second by Hendrick; the following vote took place:

Adjournment was Approved by the following vote: AYES- Wagle, Hendrick, Getz, Molodow, Jenkins. NAYES – 0, Abstain – 0. Absent – Mattenson.

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 817-6550. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the APEX Academy Main Office, Room 321. The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the APEX Academy Main Office, as well as at: www.apexacademy.org