

**PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS**  
**Governing Board of APEX Academy and Matrix for Success Academy**  
**REGULAR GOVERNING BOARD MEETING MINUTES**

1309 N. Wilton Place, Los Angeles, CA 90028 – Bernstein Library

1010 E. 34<sup>th</sup> Street, Los Angeles, CA 90011 – Room 1

COVID19 SOCIAL DISTANCING - TELECONFERENCE MTG.

**4:00 PM, Tuesday February 22, 2022**

Join Zoom Meeting <https://us06web.zoom.us/j/86035608266?pwd=b1NXSzRBeW5NSGNGUXkzdkdzC9tUT09>

Meeting ID: 860 3560 8266 Passcode: 155288

One tap mobile [+1669 900 6833](tel:+16699006833) (San Jose) [+12532158782](tel:+12532158782) (Tacoma) Dial by your location [+1 669 900 6833](tel:+16699006833) US (San Jose)

Find your local number: <https://us06web.zoom.us/j/kdDul4FFyi>

**I. Call to Order**

Meeting was called to order at 4:28PM.

**II. Roll Call**

	Present	Absent
• Jody Molodow	<u>          </u>	<u>  X  </u>
• June Getz	<u>  X  </u>	<u>          </u>
• Marla Mattenson	<u>          </u>	<u>  X  </u>
• Allison Hendrick	<u>  X  </u>	<u>          </u>
• Lynnette Jenkins	<u>  X  </u>	<u>          </u>
• Mary Jane Wagle	<u>  X  </u>	<u>          </u>

**III. Approval of Minutes**

A. December 14, 2021, January 18, 2022, January 25, 2022 - Regular Meetings

*December 14, 2021, January 18, 2022, January 25, 2022, Board meeting minutes were reviewed. Moved by Jenkins, Second by Getz; the following vote took place:*

*Meeting Minutes were Approved by the following vote: AYES - Hendrick, Jenkins, Getz, Wagle. NAYES – 0, Abstain – 0. Absent – Mattenson, Molodow.*

**IV. Directors' Updates**

- A. Enrollment, ADA update
- B. Academic Update – DASS surveys status
- C. HR/Staff Update – COVID Update
- D. APEX Academy – Admin Update – D. Tran
- E. Matrix for Success Academy – Admin Update – Dr. R. Brooks

*Director Lopez updated the Board about the DASS surveys and the board certification process; he stated that the survey for Matrix has been completed and it shows eligibility for continued DASS status.*

*Director Lopez provided an overview of enrollment and attendance, indicating that a dip in ADA is evident in previous and current school month due to the Omicron surge' related absences.*

*Director Lopez provided an overview of the progress related to LCAP goals and academic achievement metrics.*

*Margret Woelke share d the impact of the surge on the staff at Matrix, which has presented logistical challenges on staff available to provide additional in-person support.*

**V. Business for Review and Discussion**

- A. School Facilities – 2020-21 Prop39 overallocation penalty settlement
- B. Update C3 development and staff wellness given pandemic effects
- C. SARC Reports
- D. LAUSD Oversight Visits

*Director Lopez reported on the final settlement with the LAUSD regarding the 2020-21 overallocation penalty.*

*Lopez provided an update on our mental wellness program and indicated that documenting our wellness programs as components of our C3 is crucial to completing our development of our innovative approaches to wellness of students and staff. Mr. Paz joined in the zoom meeting to expand on the work to be done regarding C3 certification and training.*

*Director Lopez informed the Board that the oversight visit for APEX took place and Matrix's is coming up and that staff has been working toward completing all compliance documentation required.*

**VI. Business for Action**

- A. Review of January 2022 financial statements, Enrollment/ADA, check/voucher register and balance sheet for APEX Academy and Matrix for Success Academy.

*Ayanthy Peiris from ExEd, provided the financial dashboard and reviewed the January 2022, financials. Moved by Wagle, Second by Getz; the following vote took place:*

*Item A was Approved by the following vote: AYES - Hendrick, Jenkins, Getz, Wagle. NAYES – 0, Abstain – 0. Absent – Mattenson, Molodow.*

- B. Review and approval of 2<sup>nd</sup> Interim Reports for APEX Academy and Matrix for Success Academy. These compliance reports are due to authorizer and LACOE.

*Ayanthy Peiris from ExEd, provided the financial dashboard and reviewed the January 2022, financials. Moved by Jenkins, Second by Hendrick; the following vote took place:*

*Item B was Approved by the following vote: AYES - Hendrick, Jenkins, Getz, Wagle. NAYES – 0, Abstain – 0. Absent – Mattenson, Molodow.*

- C. Review and approve receipt of Mid-Year Supplement to Annual Update and LCAP. This is a newly added compliance report to be presented to our local Governing Board and shared with our educational partners as needed.

*Margret Woelke reviewed the updated documents regarding the mid-year supplement to the LCAP inclusive of updates of progress on the metrics included along with corresponding expenditures thus far. Lopez discussed that goals and metrics are currently being review by staff at the schools to determine validity and relevance given the pandemic dynamics of the current school year. Moved by Jenkins, Second by Hendrick; the following vote took place:*

*Item C was Approved by the following vote: AYES - Hendrick, Jenkins, Getz, Wagle. NAYES – 0, Abstain – 0. Absent – Mattenson, Molodow.*

- D. Review and approval of Extension for Independent Contractor’s Agreement with Alfonso Paz for leadership support, C3 Development, and related staff wellness supports through June 2022. Extension will allow for additional coaching, mental health support, and completion of C3 mental health model and certification of key employees.

*Given the recent surge of the Omicron variant, Director Lopez reviewed mental wellness work and training being done at both schools and the plans to continue with the support of Alfonso Paz through the end of the school year. Moved by Jenkins, Second by Hendrick; the following vote took place:*

*Item D was Approved by the following vote: AYES - Hendrick, Jenkins, Getz, Wagle. NAYES – 0, Abstain – 0. Absent – Mattenson, Molodow.*

- E. Review and selection of Independent Auditor for Fiscal year 2021-22.

*Item E. No action taken on this item. Postponed to future meeting.*

- F. Approve AB361 Compliance Resolution; it provides that if a state of emergency remains in place, a local agency must make certain findings by majority vote to continue using the bill’s exemption to the Brown Act teleconferencing rules. Given current health conditions, it is recommended that the Board of Directors approve Resolution: Teleconference Board Meeting Pursuant to Special Rules in Government Code Section 54953(e) and approve the March 2022 PazLo Meeting to be held as a Teleconference Board Meeting.

*Director Lopez reviewed the revised AB 361 resolution provided by legal counsel. Moved by Wagle, Second by Jenkins; the following vote took place:*

*Item F was Approved by the following vote: AYES - Hendrick, Jenkins, Getz, Wagle. NAYES – 0, Abstain – 0. Absent – Mattenson, Molodow.*

- G. Review, certification, and approval of Matrix for Success Academy NCB Compliance. As approved at earlier meeting resolution and policy, Governing Board certifies ongoing full compliance of NCB documentation and ADAreports at every regular meeting for every attendance month/learning period throughout the school year.

*Matrix Site administrator Brooks and Director Lopez reviewed compliance certifications and related documents for school months ended and completed prior to the present Governing Board meeting date. Moved by Jenkins, Second by Getz; the following vote took place:*

*Item G was Approved by the following vote: AYES - Hendrick, Jenkins, Getz, Wagle. NAYES – 0, Abstain – 0. Absent – Mattenson, Molodow.*

## **VII. Public Comment**

- A. TBD

*No public comment.*

## **VIII. Closed Session**

- Personnel (Government Code Section 54957)
  - a. Executive Director

*No closed session held.*

## **IX. Adjournment**

a. Meeting was adjourned at 5:24PM.

*Moved by Getz, Second by Hendrick; the following vote took place:*

*Adjournment was Approved by the following vote: AYES - Hendrick, Jenkins, Getz, Wagle. NAYES – 0, Abstain – 0. Absent – Mattenson, Molodow.*

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 817-6550. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the APEX Academy Main Office, Room 321. The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the APEX Academy Main Office, as well as at: [www.apexacademyia.org](http://www.apexacademyia.org)