

PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS
Governing Board of APEX Academy and Matrix for Success Academy
REGULAR GOVERNING BOARD MEETING MINUTES
4:00 PM, Tuesday September 1, 2020

I. Call to Order

Meeting was called to order at 4:07PM.

II. Roll Call

| | Present | Absent |
|--------------------|----------|----------|
| • Jody Molodow | <u>X</u> | _____ |
| • June Getz | <u>X</u> | _____ |
| • Marla Mattenson | <u>X</u> | _____ |
| • Allison Hendrick | <u>X</u> | _____ |
| • Lynnette Jenkins | _____ | <u>X</u> |
| • Mary Jane Wagle | <u>X</u> | _____ |

III. Approval of Minutes

A. July 21, 2020.

July 21, 2020 Regular Board meeting minutes were reviewed. Moved by Mattenson, Second by Hendrick; the following vote took place:

Meeting Minutes were Approved by the following vote: AYES- Hendrick, Mattenson, Molodow, Wagle. NAYES – 0, Abstain – 0. Absent – Jenkins, Getz.

IV. Directors' Updates

- A. School New Year Opening update
- B. Learning Continuity and Attendance Plan development
- C. Enrollment, attendance update

Director Lopez updated on school openings; Lopez shared that Matrix has seen over 175 students in its first month back for registration and device pick up. APEX opening, as a co-located school, is tied to LAUSD's opening, there is constant communication between the Bernstein Principal and APEX admin to ensure there is coordination. Mr. Kuhlmann shared that over 90% of APEX students have been engaged weekly in academic work since opening. LeCAPs are being developed by the respective school administrators. Director Lopez explained that a big part of it is linked to additional Learning Loss Mitigation Funds yet to be released; however, this funding excluded non-classroom based schools, thus the amounts expected are significantly higher for APEX than Matrix.

V. Business for Review and Discussion

- A. 2019-20 Unaudited actuals Review
- B. PPP SBA Loan Update
- C. Facilities updates – APEX Prop 39 final offer
- D. APEX Academy - Learning Continuity and Attendance Plan – PUBLIC HEARING
- E. Matrix for Success Academy - Academy Learning Continuity and Attendance Plan – PUBLIC HEARING

Ayanthy Peiris reviewed and provided the Unaudited actuals for fiscal year 2019-20, indicating that both schools ended with Net Income. It was indicated that the PPE loan was accounted for as a liability and is expected to be accounted for as revenue once loan forgiveness is processed with Hanmi Bank. No final fully executed and corrected Prop39 FUA/SUA from LAUSD has been received for the 2020-21 school year, Mr. Lopez will continue to follow up on this item. Ms. Woelke from Matrix reported on progress regarding their LeCAP and actions being done for learning loss mitigation. Mr. Kuhlmann and Mr. Issa from APEX reported on their progress with the LeCAP and plans to add additional sessions of academic and counseling supports.

VI. Business for Action

- A. Review of June 2020 financial statements, Enrollment/ADA, check/voucher register and balance sheet for APEX Academy and Matrix for Success Academy.

Ayanthy Peiris from ExEd, provided the financial dashboard and reviewed the June 2020 financials. Moved by Hendrick, Second by Wagle; the following vote took place:

Item A was Approved by the following vote: AYES- Hendrick, Mattenson, Molodow, Wagle, Getz. NAYES – 0, Abstain – 0. Absent – Jenkins.

- B. Review and approval of APEX and Matrix Unaudited Actuals for 2019-20 submitted to LAUSD. This compliance report is later (at oversight) compared with the final independent audit for discrepancies and consistency.

Ayanthy Peiris from ExEd, provided the financial dashboard and reviewed the June 2020 financials. Moved by Mattenson, Second by Wagle; the following vote took place:

Item B was Approved by the following vote: AYES- Hendrick, Mattenson, Molodow, Wagle, Getz. NAYES – 0, Abstain – 0. Absent – Jenkins.

- C. Review and approval of Intra-agency Loan Agreement between APEX Academy and Matrix for Success Academy. The Fiscal Crisis and Management Assistance Team (FCMAT) manual for charter schools recommends formal loan agreements when making loans between charter schools operated under an organization with a single federal TIN.

Director Lopez reviewed the Intra-Agency Loan agreement between APEX and Matrix to be executed. With Unaudited actuals finalized, Ayanthy Peiris from ExEd, provided the final amount owed between the two schools. Moved by Mattenson, Second by Wagle; the following vote took place:

Item C was Approved by the following vote: AYES- Hendrick, Mattenson, Molodow, Wagle, Getz. NAYES – 0, Abstain – 0. Absent – Jenkins.

- D. Review and approve recurring vendor agreements/contracts/MOUs. Vendors include, Revolution Foods.

Director Lopez reviewed the Revolution Foods addendum to existing contract for the 2020-21 school year. Operations Manager Huitron explained other vendors considered, while highlighted the benefits/cost of Revolution Foods' contract for the year. Board members expressed a desire to explicitly consider minority owned vendors in future bidding process. Moved by Wagle, Second by Mattenson; the following vote took place:

Item D was Approved by the following vote: AYES- Hendrick, Mattenson, Molodow, Wagle, Getz. NAYES – 0, Abstain – 0. Absent – Jenkins

- E. Review, certification, and approval of Matrix for Success Academy NCB Compliance. As approved at earlier meeting resolution and policy, Governing Board certifies ongoing full compliance of NCB documentation and ADA reports at every regular meeting for every attendance month/learning period throughout the school year.

Item E postponed to Future meeting.

VII. Public Comment

- A. TBD

No Public Comment.

VIII. Closed Session

Personnel (Government Code Section 54957)

- a. Executive Director(s) review

No closed session held.

IX. Adjournment

- a. Meeting was adjourned at 5:38PM .

Moved by Hendrick, Second by Mattenson; the following vote took place:

Adjournment Approved by the following vote: AYES- Hendrick, Mattenson, Molodow, Wagle, Getz. NAYES – 0, Abstain – 0. Absent – Jenkins.

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 817-6550. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the APEX Academy Main Office, Room 321. The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the APEX Academy Main Office, as well as at: www.apexacademyia.org