

PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS
Governing Board of APEX Academy and Matrix for Success Academy
REGULAR GOVERNING BOARD MEETING MINUTES

1309 N. Wilton Place, Los Angeles, CA 90028 – Bernstein Library
1010 E. 34th Street, Los Angeles, CA 90011 – Room 1
COVID19 SOCIAL DISTANCING - TELECONFERENCE MTG.
4:00 PM, Thursday October 29, 2020

I. Call to Order

Meeting was called to order at 4:06PM.

II. Roll Call

	Present	Absent
● Jody Molodow	<u> X </u>	_____
● June Getz	_____	_____
● Marla Mattenson	<u> X </u>	_____
● Allison Hendrick	<u> X </u>	_____
● Lynnette Jenkins	<u> X </u>	_____
● Mary Jane Wagle	<u> X </u>	_____

III. Approval of Minutes

A. September 22, 2020.

September 22, 2020 Regular Board meeting minutes were reviewed. Moved by Wagle, Second by Molodow; the following vote took place:

Meeting Minutes were Approved by the following vote: AYES- Jenkins, Hendrick, Mattenson, Molodow, Wagle. NAYES – 0, Abstain – 0. Absent – Getz.

IV. Directors' Updates

- A. CARES Act / LLMF Funds – Funds Allocation
- B. Enrollment, attendance update
- C. LA County Health Guidance update – re-opening, hybrid, testing, tracing.
- D. APEX Academy – Admin Update
- E. Matrix for Success Academy – Admin Update

Director Lopez updated the Board on expenses and allocation of the CARES Act LLMF funds meant to help schools cope with pandemic related expenses and learning loss actions for students due to the pandemic. He indicated that LeCAPs documents written for each school detail further actions at each one of the schools.

Director Paz provided enrollment information, while explaining the effects of the budget bills capping enrollment and limiting funding for the schools during the current fiscal year. Director Paz discussed the various guidance documents coming from the CA CDE, LA County Health, and LAUSD, focusing on the discrepancies and varied approached charters schools and districts have been taking regarding serving students. School administrators updated the Board regarding issues faced by our families and staff. COVID infections and related issues.

Director Lopez and Matrix Admin discussed the need to apply for revenue deferral exemption for Matrix, particularly in light of the ADA cap specifically applying to non-classroom based schools like Matrix. It was indicated that APEX can weather the deferrals, but Matrix will be negatively impacted by the deferrals. Governing Board agreed and supported actions toward filing an application for Matrix to exempted from revenue deferrals.

V. Business for Review and Discussion

- A. PPP SBA Loan Forgiveness Process update
- B. Facilities and school operations updates
- C. Annual Audit update
- D. Brown Act Training
 - a. Resources

Director Lopez and Ayanthy Peiris updated the Board regarding the PPP Loan, indicating that we are still waiting for more concrete guidance from our Bank as to the process to file for forgiveness. Director Lopez discussed that the annual audit was being finalized and will be presented at the December meeting. Board reviewed the Brown Act Training provided by Young, Minney & Corr. An additional Brown Act Training session will be provided on November 20, 2020 to expand and allow for Q & A with attorney.

VI. Business for Action

- A. Review of September 2020 financial statements, Enrollment/ADA, check/voucher register and balance sheet for APEX Academy and Matrix for Success Academy. PPP SBA Loan Forgiveness timeline/implications.

Ayanthy Peiris from ExEd, provided the financial dashboard and reviewed the September 2020 financials. Director Lopez indicated that net income is projected for both schools at this time, however, Matrix's net income is minimal, and the deferrals will have negative impact, thus the need to request an exemption. Moved by Wagle, Second by Molodow; the following vote took place:

Item A was Approved by the following vote: *AYES- Jenkins, Hendrick, Mattenson, Molodow, Wagle. NAYES – 0, Abstain – 0. Absent – Getz.*

- B. Review and certification of Charter School Compliance Monitoring and Certification Checklist. Governing Board has reviewed with administration the 2020-21 Compliance Monitoring and Certification of Board Compliance Review document for both APEX Academy and Matrix for Success Academy. Compliance Monitoring and Certification of Board Compliance Review – LAUSD Oversight requires review of all items included in certification form by both school administrators (by October) and charter school governing board (by January).

Director Lopez reviewed every item on the annual Charter School Compliance Monitoring and Certification checklist stating that both schools are compliant or in progress to be compliant for the school year. Moved by Hendrick, Second by Jenkins; the following vote took place:

Item B was Approved by the following vote: *AYES- Jenkins, Hendrick, Mattenson, Molodow, Wagle. NAYES – 0, Abstain – 0. Absent – Getz.*

- C. Review, certification, and approval of Matrix for Success Academy NCB Compliance. As approved at earlier meeting resolution and policy, Governing Board certifies ongoing full compliance of NCB documentation and ADA reports at every regular meeting for every attendance month/learning period throughout the school year.

Matrix Admin. Margret Woelke reviewed the Certification documents regarding ADA reporting and new enrollment documentation stating that items are compliant per approved Governing Board Policy. Moved by Hendrick, Second by Wagle; the following vote took place:

Item C was Approved by the following vote: *AYES- Jenkins, Hendrick, Mattenson, Molodow, Wagle. NAYES – 0, Abstain – 0. Absent – Getz.*

VII. Public Comment

- A. TBD

No public comment.

VIII. Closed Session

- Personnel (Government Code Section 54957)
 - a. Executive Director(s) review

No closed session held.

IX. Adjournment

- a. Meeting was adjourned at [5:48PM](#).

Moved by Hendrick, Second by Mattenson; the following vote took place:

Adjournment Approved by the following vote: *AYES- Jenkins, Hendrick, Mattenson, Molodow, Wagle. NAYES – 0, Abstain – 0. Absent – Getz.*

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 817-6550. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the APEX Academy Main Office, Room 321. The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the APEX Academy Main Office, as well as at: www.apexacademyia.org