

**PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS**  
**Governing Board of APEX Academy and Matrix for Success Academy**  
**REGULAR MEETING MINUTES**  
**5:00 PM, Tuesday February 27, 2018**

**I. Call to Order**

Meeting was called to order at 5:11PM.

**II. Roll Call**

	Present	Absent
● Ms. Gail Shaw-Hawkins	<u>  X  </u>	<u>      </u>
● Ms. Jody Molodow	<u>  X  </u>	<u>      </u>
● Ms. June Getz	<u>      </u>	<u>  X  </u>
● Ms. Marla Mattenson	<u>  X  </u>	<u>      </u>
● Ms. Allison Hendrick	<u>  X  </u>	<u>      </u>

**III. Approval of Minutes**

A. January 23, 2018, December 2, 2017 meeting minutes, December 2, 2017 Retreat Minutes

*Jan 23, 2018, Dec 2 (2), 2017 Board meeting minutes reviewed. Moved by Molodow, Second by Hendrick; the following vote took place:*

*Meeting Minutes were Approved by the following vote: AYES- Shaw-Hawkins, Molodow, Mattenson, Hendrick . NAYES – 0, Abstain – 0. Absent – Getz.*

**IV. Directors’ Updates**

- A. Charter news and advocacy
- B. APEX, Matrix Facility/staffing, and DPNG learning platform
- C. Enrollment, attendance
- D. Academic achievement update – Class of 2018

*Director Lopez requested for board attendance to the annual CCSA conference; board member Allison volunteered to attend. Director Lopez proceeded to describe the strength of the class of 2018, highlighting the area of strength in college eligibility rate of our graduating classes. A-G completion has been between 60% and 70 %, higher than most graduating classes within the area. Director Paz shared with the board the work eing done to set up banners around our campus highlighting some of the college graduates from APEX Academy to begin changing public perception; Paz also stated that our focus is going to remain on opening opportunities and providing access to all our student for post-secondary options. The facility search for Matrix continues in the South LA area with a potential site at New Hope Baptist Church on Central Avenue within zip code 90011.*

**V. Business for Review and Discussion**

- A. Certificated/Classified Staff Update
- B. Governing Board member recruitment and training
- C. March 2018 Oversight Visit
- D. Form 700
- E. January 2018 Governor’s Budget

*Director Lopez updated the board on the search for principal and administrative staff for the Matrix. Director Lopez explained that the preliminary budget presented by Governor Brown is more positive than expected, which will help during the 2018-19 school year, details will become clearer as we closer to the may revise. Director Paz and Ms. Molodow provided an update on the board development program initiated with Ms. Landecker from ExEd. Form 700 will be distributed and collected as required from all individuals in governance and management positions. Board was informed that LAUSD Oversight visit has been re-scheduled for April 26, 2018.*

**VI. Business for Action**

A. Review and approval of January 2018 financial statements, Enrollment/ADA, check/voucher register and balance sheet for APEX Academy.

*Ayanthy Peiris from ExEd, provided the financial dashboard and reviewed the statements for January 2018. Ayanthy indicated that APEX is forecasted to have a net loss for fiscal year 2017-18. With the receipt of Walton Grant funds, an income statement for Matrix is now included with the dashboard. Director Lopez explained that partial salaries of directors and operations manager will be shifted to Matrix account as more work and activity is directed toward the Matrix start-up. Moved by Molodow, seconded by Shaw-Hawkins, the following vote took place:*

*Item A was Approved by the following vote: AYES- Mattenson, Molodow, Hendrick, Shaw-Hawkins . NAYES – 0, Abstain – 0. Absent – Getz.*

- B. Review and Recommendation for approval of the APEX Academy Winter Consolidated Application. This application is a compliance item related to federal categorical programs, Title I, Title II, and related programs as applicable.

*Ayanthy Peiris provided review of Winter Consolidated Application. Moved by Mattenson, seconded by Molodow, the following vote took place:*

*Item B was Approved by the following vote: AYES- Mattenson, Molodow, Hendrick, Shaw-Hawkins . NAYES – 0, Abstain – 0. Absent – Getz.*

- C. Review and Recommendation for approval of Auditor selection for fiscal year 2017-2018. Letter of Engagement with auditing firm CliftonLarsonAllen LLP, has been received. Approval is needed to move forward with preliminary work prior to end of fiscal year on June 30, 2018.

*Director Lopez reviewed letter of engagement and explained that audit work typically begins in the spring prior to end of fiscal year. Moved by Mattenson, seconded by Shaw-Hawkins, the following vote took place:*

*Item C was Approved by the following vote: AYES- Mattenson, Molodow, Hendrick, Shaw-Hawkins . NAYES – 0, Abstain – 0. Absent – Getz.*

**VII. Public Comment**

A. TBD

*No public comments made.*

**VIII. Closed Session**

Personnel (Government Code Section 54957)

Employee Discipline/Dismissal/Release

*No closed session held.*

**IX. Adjournment**

a. Meeting was adjourned at 6:00PM

*Moved by Mattenson, seconded by Shaw-Hawkins, the following vote took place:*

*Adjournment Approved by the following vote: AYES- Molodow, Hendrick, Shaw-Hawkins. NAYES – 0, Abstain – 0. Absent – Getz.*

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 817-6550.

Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the APEX Academy Main Office, Room 321.

The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the APEX Academy Main Office, as well as at: [www.apexacademyla.org](http://www.apexacademyla.org)