

PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS
Governing Board of APEX Academy and Matrix for Success Academy
REGULAR GOVERNING BOARD MEETING MINUTES

1309 N. Wilton Place, Los Angeles, CA 90028 – Bernstein Library
1010 E. 34th Street, Los Angeles, CA 90011 – Room 1
COVID19 SOCIAL DISTANCING - TELECONFERENCE MTG.
4:00 PM, Tuesday February 23, 2021

I. Call to Order

Meeting was called to order at 4:13PM.

II. Roll Call

	Present	Absent
● Jody Molodow	<u> </u>	<u> X </u>
● June Getz	<u> X </u>	<u> </u>
● Marla Mattenson	<u> </u>	<u> X </u>
● Allison Hendrick	<u> X </u>	<u> </u>
● Lynnette Jenkins	<u> X </u>	<u> </u>
● Mary Jane Wagle	<u> X </u>	<u> </u>

III. Approval of Minutes

A. January 26, 2021.

January 26, 2021 Regular Board meeting minutes were reviewed. Moved by Hendrick, Second by Getz; the following vote took place:

Meeting Minutes were Approved by the following vote: AYES- Jenkins, Hendrick, Getz, Wagle. NAYES – 0, Abstain – 0. Absent – Mattenson, Molodow.

IV. Directors' Updates

- A. Enrollment, attendance update
- B. HR/Staff Update – COVID19 Report
- C. APEX Academy – Admin Update
- D. Matrix for Success Academy – Admin Update

Director Paz provided updates regarding vaccinations and re-opening progress indicating that progress is slow within LAUSD due to the hard line set by UTLA. He indicated that guidance changes every few days, making progress toward any plans difficult as the goalpost keeps moving. Additionally, the LAUSD environment is different with co-located schools. Susan Huitron shared latest reports on infection rates and related information on prevalence of COVID within our communities.

Director Lopez updated the Board on enrollment and attendance statistics.

School administrators Woelke and Issa provided updates specific to their school sites and staff challenges regarding COVID infections. Admin Issa shared about strategies used to address secondary trauma as our staff deals with student trauma due to loss caused by the pandemic.

V. Business for Review and Discussion

- A. PPP SBA Loan Forgiveness Process update
- B. APEX Prop39 Prelim Offer for 2021-22
- C. Facilities and school operations updates – Form 700
- D. Schools and IP Development Update – Update meeting proposed for 3/30
- E. 2020-21 Auditor selection

Director Lopez reminded board members to send in the forms 700 as they now need to be submitted to Los Angeles County staff per new regulations. Director Lopez updated the Board regarding the PPP Loan, indicating that we are still waiting for more concrete guidance from our Hanmi Bank as to the process to file for forgiveness. Directors Lopez and Paz recommended a separate meeting in next few weeks to review strategy regarding the development of PazLo's intellectual property and the renewal prospects of the schools based on AB 1505 rules. Director Lopez explained that a Prop39 facility offer for APEX is expected the first week of February for the 2021-22 school year. Director Lopez discussed the various proposals from Auditing firms to perform the required annual audit of the organization.

VI. Business for Action

- A. Review of January 2021 financial statements, Enrollment/ADA, check/voucher register and balance sheet for APEX Academy and Matrix for Success Academy.

Ayanthy Peiris from ExEd, provided the financial dashboard and reviewed the January 2021 financials. Director Lopez asserted that net income is projected to increase given one-time federal funds from the various stimulus legislation for both schools. Moved by Getz, Second by Wagle; the following vote took place:

Item A was Approved by the following vote: *AYES- Jenkins, Hendrick, Getz, Wagle. NAYES – 0, Abstain – 0. Absent – Mattenson, Molodow.*

- B. Review and approval of the Winter Consolidated Application for APEX Academy and Matrix for Success Academy. This is a compliance routine financial report involving the federal title funding streams.

Ayanthy Peiris from ExEd, provided a review of the Winter Consolidated Application for APEX and Matrix. Moved by Jenkins, Second by Hendrix; the following vote took place:

Item B was Approved by the following vote: *AYES- Jenkins, Hendrick, Getz, Wagle. NAYES – 0, Abstain – 0. Absent – Mattenson, Molodow.*

- C. Review and Recommendation for approval of Auditor selection for fiscal year 2020-2021. Approval is needed to move forward with preliminary work prior to end of fiscal year on June 30, 2020 and reporting to LA County offices.

Director Lopez reviewed several proposals from several Auditing firms. Board members discussed proposals presented and concurred on the selection of ChristyWhite's proposal. Moved by Jenkins, Second by Wagle; the following vote took place:

Item C was Approved by the following vote: *AYES- Jenkins, Hendrick, Getz, Wagle. NAYES – 0, Abstain – 0. Absent – Mattenson, Molodow.*

- D. Review, certification, and approval of Matrix for Success Academy NCB Compliance. As approved at earlier meeting resolution and policy, Governing Board certifies ongoing full compliance of NCB documentation and ADA reports at every regular meeting for every attendance month/learning period throughout the school year.

Administrator Woelke reviewed compliance certifications and enrollment compliance documentation for the board. Moved by Wagle, Second by Hendrix; the following vote took place:

Item D was Approved by the following vote: *AYES- Jenkins, Hendrick, Getz, Wagle. NAYES – 0, Abstain – 0. Absent – Mattenson, Molodow.*

VII. Public Comment

- A. TBD

No public comment.

VIII. Closed Session

Personnel (Government Code Section 54957)

- a. Executive Director(s) review

No closed session held.

IX. Adjournment

- a. Meeting was adjourned at 5:42PM.

Moved by Hendrick, Second by Wagle; the following vote took place:

Adjournment Approved by the following vote: *AYES- Jenkins, Hendrick, Getz, Wagle. NAYES – 0, Abstain – 0. Absent – Mattenson, Molodow.*

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 817-6550. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the APEX Academy Main Office, Room 321. The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the APEX Academy Main Office, as well as at: www.apexacademyia.org and matrix4success.org