

**PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS**  
**Governing Board of APEX Academy and Matrix for Success Academy**  
**REGULAR GOVERNING BOARD MEETING MINUTES**

1309 N. Wilton Place, Los Angeles, CA 90028 – Bernstein Library

1010 E. 34<sup>th</sup> Street, Los Angeles, CA 90011 – Room 1

COVID19 SOCIAL DISTANCING - TELECONFERENCE MTG.

**4:00 PM, Tuesday May 24, 2022**

Join Zoom Meeting <https://us06web.zoom.us/j/86035608266?pwd=b1NXSzRBW5NSNGUXkzdkdzC9tUT09>

Meeting ID: 860 3560 8266 Passcode: 155288

One tap mobile [+1669 900 6833](tel:+16699006833) (San Jose) [+12532158782](tel:+12532158782) (Tacoma) Dial by your location [+1 669 900 6833](tel:+16699006833) US (San Jose)

Find your local number: <https://us06web.zoom.us/j/kdDul4FFyi>

**I. Call to Order**

Meeting was called to order at 4:12PM.

**II. Roll Call**

	Present	Absent
• Jody Molodow	<u>X</u>	_____
• June Getz	<u>X</u>	_____
• Marla Mattenson	<u>X</u>	_____
• Allison Hendrick	_____	<u>X</u>
• Lynnette Jenkins	<u>X</u>	_____
• Mary Jane Wagle	<u>X</u>	_____

**III. Approval of Minutes**

A. April 19, 2022 - Regular Meeting

*April 19, 2022, Board meeting minutes were reviewed. Moved by Wagle, Second by Jenkins; the following vote took place:*

*Meeting Minutes were Approved by the following vote: AYES – Mattenson, Jenkins, Getz, Molodow, Wagle. NAYES – 0, Abstain – 0. Absent – Hendrick.*

**IV. Directors' Updates**

- A. Enrollment, ADA update
- B. Academic Achievement Update – LCAP Goals
- C. HR/Staff Update
- D. Board Partners Update - Woelke
- E. APEX Academy – Admin Update – D. Tran
- F. Matrix for Success Academy – Admin Update – Dr. R. Brooks

*Director Lopez provided an overview of enrollment and attendance, indicating that enrollment and ADA for the year is settled close to the numbers included in P2 reports*

*Administrator Woelke provided an update on progress related to LCAP goals and academic achievement metrics at both schools. She also provided an update on the surveys needing completion for Board Partners. Director Lopez provided overall reports from the schools as end of the school year activities come closer including graduations at both sites.*

**V. Business for Review and Discussion**

- A. School Facilities – 2022-23 Prop39, St Patrick's Lease
- B. Intellectual Property
- C. LAUSD Oversight Visits – Matrix
- D. LCAP - PUBLIC HEARING
- E. 2020-2021 IRS 990 Review
- F. 2022-23 Budget Preview/overview – Governor's May 2022 Revise

*LCAP Public Hearing held for both schools, inclusive of Governing Board discussion.*

*Director Lopez updated the board on final shared use agreement included on Prop39 offer for APEX.*

*Director Lopez informed the Board on progress with the oversight visit follow-up and pending Matrix visit in late April.*

*Samira Estilai from ExEd provided an update on the latest budget May Revise news indicating that the hold-harmless budget provisions will apply to APEX and only for 2021-22; this will improve the fiscal position for APEX Academy during the current fiscal year.*

**VI. Business for Action**

- A. Review of April 2022 financial statements, Enrollment/ADA, check/voucher register and balance sheet for APEX Academy and Matrix for Success Academy.

*Samira Estilai from ExEd, provided the financial dashboard and reviewed the April 2022, financials. Moved by Wagle, Second by Molodow; the following vote took place:*

*Item A was Approved by the following vote: AYES – Mattenson, Jenkins, Getz, Molodow, Wagle. NAYES – 0, Abstain – 0. Absent –*

Hendrick.

- B. Review and approve Facilities Lease Addendum for the 2022-23 school year at St. Patrick's Church for Matrix for Success Academy. Talks with the archdiocese resulted in lease terms similar to the past 3 years in terms of costs/rate.

*Administrator Margaret Woelke reviewed the addendum to the lease agreement for Matrix for Success Academy highlighting the cost for the fiscal year as remaining the same. Moved by Jenkins, Second by Mattenson; the following vote took place:*

**Item B was Approved** by the following vote: AYES – Mattenson, Jenkins, Getz, Molodow, Wagle. NAYES – 0, Abstain – 0. Absent – Hendrick.

- C. Review and approval of PazLo Schools Resolution: "Commitment to Wellness and Learning through our Collective Care Continuum Wellness Model (C3) and our Diploma Plus Competency Based Learning Model (DP Model)". This resolution will provide overall guidance and codify our innovation and contributions to the public education sector, while providing a living blueprint for implementation and maintenance at the PazLo school sites.

*Director Lopez reviewed the resolution establishing PazLo's commitment to our innovative wellness-first model (C3 Collective Care Continuum) and competency-based learning and education approach (Diploma Plus and DPNG); he indicated that a plan for ongoing professional development will be developed and implemented at both school sites. Moved by Mattenson, Second by Wagle; the following vote took place:*

**Item C was Approved** by the following vote: AYES – Mattenson, Jenkins, Molodow, Wagle. NAYES – 0, Abstain – 0. Absent – Getz, Hendrick.

- D. Review and approval of PazLo's Intellectual Property and Innovation in Education Protection and Dissemination Resolution. This resolution will secure and protect the innovation and intellectual property of PazLo's Collective Care Continuum Wellness Model and Diploma Plus Competency Based Learning Model.

*Director Lopez reviewed the updated resolution initially approved in September of 2020, and now inclusive of our C3 Collective Care Continuum Wellness Model, as transformational and necessary to ensure the innovation generated and academic tools created at APEX and Matrix over the last decade can be better positioned for sharing across the country with schools and districts. Moved by Mattenson, Second by Wagle; the following vote took place:*

**Item D was Approved** by the following vote: AYES – Mattenson, Jenkins, Molodow, Wagle. NAYES – 0, Abstain – 0. Absent – Getz, Hendrick.

- E. Approve AB361 Compliance Resolution; it provides that if a state of emergency remains in place, a local agency must make certain findings by majority vote to continue using the bill's exemption to the Brown Act teleconferencing rules. Given current health conditions, it is recommended that the Board of Directors approve Resolution: Teleconference Board Meeting Pursuant to Special Rules in Government Code Section 54953(e) and approve the June 2022 PazLo Meeting to be held as a Teleconference Board Meeting.

*Director Lopez reviewed the AB361 resolution for compliance. Moved by Molodow, Second by Jenkins; the following vote took place:*

**Item E was Approved** by the following vote: AYES – Mattenson, Jenkins, Molodow, Wagle. NAYES – 0, Abstain – 0. Absent – Getz, Hendrick.

- F. Review, certification, and approval of Matrix for Success Academy NCB Compliance. As approved at earlier meeting resolution and policy, Governing Board certifies ongoing full compliance of NCB documentation and ADA reports at every regular meeting for every attendance month/learning period throughout the school year.

*Matrix Site Administrator Brooks reviewed compliance certifications and related documents for school months ended and completed prior to the present Governing Board meeting date. Moved by Wagle, Second by Mattenson; the following vote took place:*

**Item F was Approved** by the following vote: AYES – Mattenson, Jenkins, Molodow, Wagle. NAYES – 0, Abstain – 0. Absent – Getz, Hendrick.

- G. Review and approve updated employment agreements for Executive Director for school year(s) 2021-22, 2022-23.

*Governing board reviewed employment agreements for Executive Director Lopez for both the current fiscal year, effective July 1, 2021 and next school year, effective July 1, 2022. Moved by Wagle, Second by Mattenson; the following vote took place:*

**Item G was Approved** by the following vote: AYES – Mattenson, Jenkins, Molodow, Wagle. NAYES – 0, Abstain – 0. Absent – Getz, Hendrick.

- H. Review and approve new employment agreement for Co-Executive Director 2021-22 (effective May 25, 2022) and school year 2022-23.

*Governing board reviewed employment agreements for newly appointed Executive Director Woelke for both the current fiscal year, effective May 25, 2021 and next school year, effective July 1, 2022. Moved by Wagle, Second by Mattenson; the following vote took place:*

*Item H was Approved by the following vote: AYES – Mattenson, Jenkins, Molodow, Wagle. NAYES – 0, Abstain – 0. Absent – Getz, Hendrick.*

**VII. Public Comment**

A. TBD

*No public comment recorded.*

**VIII. Closed Session**

Personnel (Government Code Section 54957)

- a. Executive Director employment
- b. Co-Executive Director employment
- c. 2021-22, 2022-23

*Closed session held. Report out: Action taken on employment of Executive Director Lopez and appointment of Executive Director Woelke; public vote held and recorded on Business for Actions Items G and H.*

**IX. Adjournment**

- a. Meeting was adjourned at 6:34PM.

*Moved by Wagle, Second by Jenkins; the following vote took place:*

*Adjournment was Approved by the following vote: AYES – Mattenson, Jenkins, Molodow, Wagle. NAYES – 0, Abstain – 0. Absent – Getz, Hendrick.*

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 817-6550. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the APEX Academy Main Office, Room 321. The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the APEX Academy Main Office, as well as at: [www.apexacademyia.org](http://www.apexacademyia.org)