

**PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS**  
**Governing Board of APEX Academy and Matrix for Success Academy**  
**REGULAR MEETING ORDER OF BUSINESS**

1309 N. Wilton Place, Los Angeles, CA 90028 – Bernstein Library  
1010 E. 34<sup>th</sup> Street, Los Angeles, CA 90011 – Room 1  
COVID19 SOCIAL DISTANCING - TELECONFERENCE MTG.  
**4:00 PM, Tuesday June 16, 2020**

**I. Call to Order**

Meeting was called to order at \_\_\_\_\_.

**II. Roll Call**

	Present	Absent
• Ms. Jody Molodow	_____	_____
• Ms. June Getz	_____	_____
• Ms. Marla Mattenson	_____	_____
• Ms. Allison Hendrick	_____	_____
• Lynnette Jenkins	_____	_____
• Mary Jane Wagle	_____	_____

**III. Approval of Minutes**

A. May 19, 2020.

**IV. Directors' Updates**

- A. School Closures update
- B. COVID-19 Budget development
- C. Enrollment, attendance update – Matrix P2 Reports Revisions Impact
- D. Need for additional meeting on June 25 @4PM

**V. Business for Review and Discussion**

- A. Update on 2020-21 Budget Review, Operations Written Report from Executive Order N-56-20
- B. Notice to Cure - CLA Audit completion, P2 Revisions and Budget impact, Letter acceptance.
- C. Update on PPP SBA Loan added flexibility
- D. Employee Handbook, Fiscal Policy Handbook
- E. Facilities updates – APEX Prop 39 SUA, Matrix Lease
- F. 2020-21 School Operations update – Re-opening, PPEs, social distancing, and related issues

**VI. Business for Action**

- A. Review of May 2020 financial statements, Enrollment/ADA, check/voucher register and balance sheet for APEX Academy and Matrix for Success Academy.
- B. Recommendation to approve fiscal year 2020-21 budget for APEX Academy. This budget reflects an assumption of 10% less revenue than fiscal 19-20. Per CDE and Governor's Office guidance and updates, given the fluid fiscal picture for the State of CA, the governing Board will have to revisit and approve an updated finalized budget for the 2020-21 in August/September, after CA legislature and Governor's office revise the 2020-21 budget due to the delay in Tax deadline to July 15, 2020.
- C. Recommendation to approve fiscal year 2020-21 budget for Matrix for Success Academy. This budget reflects an assumption of 10% less revenue than fiscal 19-20. Per CDE and Governor's Office guidance and updates, given the fluid fiscal picture for the State of CA, the governing Board will have to revisit and approve an updated finalized budget for the 2020-21 in August/September, after CA legislature and Governor's office revise the 2020-21 budget due to the delay in Tax deadline to July 15, 2020.
- D. Review and approve APEX Academy's Education Protection Account Spending Plan. Proposition 30 specifies that EPA funds may not be used for administrative salaries or benefits or any other administrative costs. Governing boards must determine the use of EPA funds at an open public meeting annually.
- E. Review and approve Matrix for Success Academy's Education Protection Account Spending Plan. Proposition 30 specifies that EPA funds may not be used for administrative salaries or benefits or any other administrative costs. Governing boards must determine the use of EPA funds at an open public meeting annually.

- F. Review and accept CLA Special Audit letter. This letter is the culmination of the Special Audit requested resulting from the NTC. Identified corrections regarding ADA have been completed and recommended actions have been implemented.
- G. Review and approval of updated PazLo Fiscal Policy Handbook. Updates include clarification on purchasing and invoice payment.
- H. Review, certification, and approval of Matrix for Success Academy NCB Compliance. As approved at earlier meeting resolution and policy, Governing Board certifies ongoing full compliance of NCB documentation and ADA reports at every regular meeting for every attendance month/learning period throughout the school year.

**VII. Public Comment**

- A. TBD

**VIII. Closed Session**

Personnel (Government Code Section 54957)

- a. Executive Director(s) review

**IX. Adjournment**

- a. Meeting was adjourned at\_\_\_\_\_.

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 817-6550. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the APEX Academy Main Office, Room 321. The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the APEX Academy Main Office, as well as at: [www.apexacademyia.org](http://www.apexacademyia.org)