

PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS
Governing Board of APEX Academy and Matrix for Success Academy
REGULAR MEETING MINUTES
5:00 PM, Tuesday June 25, 2019

I. Call to Order

Meeting was called to order at 5:05PM.

II. Roll Call

| | Present | Absent |
|-------------------------|------------------|---------------|
| ● Ms. Gail Shaw-Hawkins | <u> X </u> | <u> </u> |
| ● Ms. Jody Molodow | <u> X </u> | <u> </u> |
| ● Ms. June Getz | <u> </u> | <u> </u> |
| ● Ms. Marla Mattenson | <u> </u> | <u> </u> |
| ● Ms. Allison Hendrick | <u> X </u> | <u> </u> |
| ● Lynnette Jenkins | <u>X(5:33PM)</u> | <u> </u> |
| ● Mary Jane Wagle | <u> X </u> | <u> </u> |

III. Approval of Minutes

A. June 11, June 18, 2019

Minutes not available. To be approved at future meeting.

IV. Directors' Updates

A. APEX, Matrix Facility/Prop39 Dispute Resolution/staffing, and DPNG learning platform.

Directors Paz and Lopez updated the Board on facilities Dispute Resolution and ongoing negotiations with LAUSD regarding the loss of space on 3rd floor, significantly affecting the contiguous space of APEX and Bernstein HS. Update was also provided on expected LAUSD potential overallocation charges from the last 3 years. FUA has not yet been finalized. Director Paz updated Board on the DPNG learning platform and the plans for addition of content and curriculum during June and July. Paz stated that a cadre of our own teachers(APEX and Matrix) will be trained on the DP content development process to add content to DPNG for Matrix for Success academy.

V. Business for Review and Discussion

- A. Certificated/Classified Staff Update
- B. Matrix for Success Academy LCAP Update/Plan/Addendum and Budget
- C. APEX Academy LCAP Update/Plan/Addendum and Budget
- D. Matrix for Success Academy Fiscal Stabilization Plan Update
- E. Matrix for Success Academy – PCSGP Monitoring and Audit Report Update
- F. Matrix for Success Academy – LAUSD Oversight Report review

Director Lopez provided an overall staffing report, indicating that most positions have been filled except for PE position at APEX Academy; Matrix is fully staffed.

Director Lopez proceeded to review and go over the Federal Addendum for both APEX Academy and Matrix for Success Academy, drawing parallels to LCAP Goals and AMOs. Director Lopez indicated that Matrix's LCAP Goals and AMOs are evolving as data from the first year of operations is collected and analyzed by staff. Director Lopez stated that the APEX Academy LCAP goals and AMOs have been aligned and are incorporated into the current WASC action goals and plan being developed for the upcoming WASC Full Self-Study Visit.

Director Paz provided an update on fundraising efforts indicating that \$100K have been secured in private funds from a funder who previously donated to PazLo. He expressed that prospects are high that an additional \$100K matching funds can be raised over the next few months.

Director Lopez provided an update on the Matrix PCSGP Monitoring process, stating that all documentation will be provided to CDE PCSGP staff once Governing Board meeting is over and Budgets are approved, as one of the items regarding sustainability includes an approved budget for Matrix for Success Academy.

Director Lopez reviewed the Oversight Report from LAUSD for Matrix for Success Academy, noting the low rating within the "Fiscal" portion of the report, a direct reflection of the financial issues faced deriving from the facilities and enrollment challenges experienced during the first 6 months of operations. Director Paz reviewed his involvement with Matrix instructional staff in completing and adding content to the DPNG learning platform, which will increase "time value" attendance reporting in 2019-20 school year.

VI. Business for Action

- A. Review and approval of the 2019-20 APEX Academy Budget, LCAP and LCAP Addendum. This APEX Budget documents and corresponding compliance plans are submitted to both LAUSD and LACOE on or before

July 1, 2019. LCAP Addendum is submitted to CA CDE for ongoing federal title funding programs review and monitoring. We are transitioning the submission from offline upload to the use of the LACOE eLCAP platform. *Ayanthy Peiris from ExEd, reviewed the APEX Academy 2019-20 Budget explaining that this budget is very conservative in terms of both enrollment and ADA projections, taking into consideration enrollment and ADA data from the last 3 years. LCAP Addendum replaces existing LEA Plans approved 5 years ago by CA CDE. Director Lopez reminded the Board of the need of continuing borrowing from Matrix into the 2019-20 school year with plans of fully paying loans back to APEX by end of 2020-21. Budget shows a net income and balanced cash flow; Moved by Wagle, Second by Molodow; the following vote took place:*

Item A was Approved by the following vote: AYES- Shaw-Hawkins, Hendrick, Wagle, Molodow, Jenkins. NAYES – 0, Abstain – 0. Absent – Mattenson, Getz.

- B. Review and approval of the 2019-20 Matrix for Success Academy Budget, LCAP, and LCAP Addendum. This Matrix Budget documents and corresponding compliance plans are submitted to both LAUSD and LACOE on or before July 1, 2019. LCAP Addendum is submitted to CA CDE for ongoing federal title funding programs review and monitoring. We are transitioning the submission from offline upload to the use of the LACOE eLCAP platform.

Ayanthy Peiris from ExEd, reviewed the Matrix for Success Academy 2019-20. Director Lopez explained that strategic decisions into this budget include not opening additional satellite sites for Matrix for the next 2 years, and until the 1st Matrix site in South LA is well established and operating in the positive; in addition, this budget is conservative in terms of both enrollment and ADA projections, taking into consideration enrollment and ADA data from the 2018-19. Director Lopez reminded the Board of the need of continuing loans for Matrix into the 2019-20 school year with plans of fully paying loans back to APEX by end of 2020-21. Budget shows a net income and balanced cash flow; Moved by Hendrick, Second by Molodow; the following vote took place:

Item B was Approved by the following vote: AYES- Shaw-Hawkins, Hendrick, Wagle, Molodow, Jenkins. NAYES – 0, Abstain – 0. Absent – Mattenson, Getz.

- C. Review and approval of CharterSafe Insurance Package for 2019-20. This package includes worker's comp, board liability coverage, and all other required insurance coverages as included in charter petition.

Report not available. To be included at future meeting.

- D. Recommendation to approve food vendor contract extension for Revolution Foods for 2019-20. Bids were considered and reviewed and the recommendation is to continue with current vendor for the upcoming year, given variables inclusive of flexibility and equipment provided.

Report not available. To be included at future meeting.

- E. Review and approval of Resolution for allowance of interagency loans between APEX Academy and Matrix for Success Academy, to be paid back in equal installments or in lump sum without interest over a term of five (5) years.

Director Lopez provided and reviewed resolution approving interagency loans between APEX and Matrix. Board member Waggle provided amendment to resolution to include the following two statements: 1. "This resolution is to be reviewed and approved every quarter and include monthly updates as to amounts borrowed and amounts needed." 2. "This resolution is effective through September 30, 2019. Governing Board approval required for additional loans beyond September 30, 2019." Board members concurred with amendments; no objections noted. Moved by Hendrick, Second by Molodow; the following vote took place:

Item E was Approved by the following vote: AYES- Shaw-Hawkins, Hendrick, Wagle, Molodow, Jenkins. NAYES – 0, Abstain – 0. Absent – Mattenson, Getz.

VII. Public Comment

- A. TBD

No public comment.

VIII. Closed Session

- Personnel (Government Code Section 54957)

No closed session held

IX. Adjournment

- a. Meeting was adjourned at 6:19PM.

Moved by Molodow, Second by Shaw-Hawkins; the following vote took place:

Adjournment Approved by the following vote: AYES- Shaw-Hawkins, Hendrick, Wagle, Molodow, Jenkins. NAYES – 0, Abstain – 0. Absent – Mattenson, Getz.

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 817-6550. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting. Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the APEX Academy Main Office, Room 321. The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the APEX Academy Main Office, as well as at: www.apexacademyia.org