

**PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS**  
**Governing Board of APEX Academy and Matrix for Success Academy**  
**REGULAR GOVERNING BOARD MEETING MINUTES**

1309 N. Wilton Place, Los Angeles, CA 90028 – Bernstein Library  
1010 E. 34<sup>th</sup> Street, Los Angeles, CA 90011 – Room 1  
COVID19 SOCIAL DISTANCING - TELECONFERENCE MTG.  
**4:00 PM, Tuesday January 26, 2021**

**I. Call to Order**

Meeting was called to order at 4:05PM.

**II. Roll Call**

	Present	Absent
● Jody Molodow	<u>X</u>	_____
● June Getz	<u>X</u>	_____
● Marla Mattenson	<u>X</u>	_____
● Allison Hendrick	<u>X</u>	_____
● Lynnette Jenkins	<u>X</u>	_____
● Mary Jane Wagle	<u>X</u>	_____

**III. Approval of Minutes**

A. December 8, 2020.

*December 8, 2020 Regular Board meeting minutes were reviewed. Moved by Wagle, Second by Molodow; the following vote took place:*

*Meeting Minutes were Approved by the following vote: AYES- Jenkins, Hendrick, Molodow, Wagle. NAYES – 0, Abstain – 0. Absent – Mattenson, Getz.*

**IV. Directors' Updates**

- A. CARES Act / LLMF Funds Update
- B. Enrollment, attendance update
- C. HR/Staff Update – COVID19 Report
- D. APEX Academy – Admin Update
- E. Matrix for Success Academy – Admin Update

*Director Lopez and Ayanthy Peiris updated the Board on the CARES Act LLMF funds. They indicated that all funds have been allocated and funds will be used by December 30 as planned. Lopez shared that while a second stimulus for \$900 Billion was passed by Congress and signed by the President, and while it does include education funding, these funds are not expected to make their way to schools until later in the Spring or next Fall.*

*Susan Huitron, HR Admin, updated the Board regarding issues faced by our families and staff, COVID infections and related issues. She explained procedures in place regarding contact tracing, order of PPE, and responsible access of our facilities. School administrators Woelke and Kuhlmann provided updates specific to their school sites and staff challenges regarding COVID infections. It was indicated that while the schools are actively tracking COVID cases and deaths within our school communities, the statistics shared are conservative and limited and both admin teams believe the infections and deaths to be higher than what we know.*

*Director Paz provided updates regarding re-opening progress from attendance of various CCSA and LA County meetings indicating that progress is slow within LAUSD due to the hard line set by UTLA. Smaller districts within LA county are moving much faster toward re-opening.*

**V. Business for Review and Discussion**

- A. PPP SBA Loan Forgiveness Process update
- B. Facilities and school operations updates – Form 700
- C. Matrix Revenue Deferral Exemption
- D. IP Development Update

*Director Lopez and Ayanthy Peiris updated the Board regarding the PPP Loan, indicating that we are still waiting for more concrete guidance from our Bank as to the process to file for forgiveness. Director Lopez reminded board members to send in the forms 700 as they now need to be submitted to Los Angeles County staff per new regulations. Directors Lopez and Paz recommended a separate meeting in next few weeks to review strategy regarding the development of PazLo's intellectual property and the renewal prospects of the schools based on AB 1505 rules. Director Lopez explained that a Prop39 facility offer for APEX is expected the first week of February for the 2021-22 school year.*

**VI. Business for Action**

- A. Review of Nov/Dec 2020 financial statements, Enrollment/ADA, check/voucher register and balance sheet for APEX Academy and Matrix for Success Academy.

*Ayanthy Peiris from ExEd, provided the financial dashboard and reviewed the Nov/Dec 2020 financials. Director Lopez emphasized that net income is projected for both schools at this time, however, Matrix's net income is projected to be minimal. Moved by Hendrix, Second by Jenkins; the following vote took place:*

*Item A was Approved by the following vote: AYES- Jenkins, Getz, Hendrick, Mattenson, Molodow, Wagle. NAYES – 0, Abstain – 0. Absent – 0.*

- B. Review, certification, and approval of Matrix for Success Academy NCB Compliance. As approved at earlier meeting resolution and policy, Governing Board certifies ongoing full compliance of NCB documentation and ADA reports at every regular meeting for every attendance month/learning period throughout the school year.

*No new enrollments recorded in prior month. No new reports available to be presented.*

**VII. Public Comment**

- A. TBD

*No public comment*

**VIII. Closed Session**

Personnel (Government Code Section 54957)

- a. Executive Director(s) review

*No closed session held.*

**IX. Adjournment**

- a. Meeting was adjourned at 5:30PM.

*Moved by Hendrick, Second by Mattenson; the following vote took place:*

*Adjournment Approved by the following vote: AYES- Jenkins, Getz, Hendrick, Mattenson, Molodow, Wagle. NAYES – 0, Abstain – 0. Absent – 0.*

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 817-6550. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the APEX Academy Main Office, Room 321. The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the APEX Academy Main Office, as well as at: [www.apexacademyia.org](http://www.apexacademyia.org) and [matrix4success.org](http://matrix4success.org)